

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,  
JANUARY 20, 2009**

5 The Council of the City of Moundsville met in Regular Session in the Council Chambers on  
January 20, 2009 at 7:00 pm.

Meeting was called to order by Mayor David Wood.

10 City Clerk Hewitt called the roll and the following councilpersons were in attendance: Haynes,  
Saunders, Simms, Wallace, Young and Mayor Wood. Absent: Cunningham. Also present: city  
Manager Hendershot, Police Chief Kudlak, Asst. Fire Chief Walker, Street Commissioner  
Richmond, Building Inspector Vickers, CPA Kathryn Goddard, Attorney Thomas White and City  
Clerk Hewitt.

15 **MINUTES:**

**Regular Council Meeting of January 6, 2009.**

20 Councilperson Simms made a motion to accept and approve the minutes of the regular council  
meeting of January 6, 2009, seconded by Councilperson Haynes. Motion carried unanimously.

**OLD BUSINESS:**

25 **Discussion and Approval of the Grant Match for the Community Participation Grant  
Program for the following: (Recommendation by the Finance Committee)**

1.	<b>City Hall Improvements</b>	<b>\$10,000</b>
2.	<b>Capital Improvements</b>	
	<b>Supplies and Equipment</b>	<b>\$8,000</b>
30 3.	<b>Public Works Building</b>	<b>\$10,000</b>
4.	<b>Fire Department Quarters</b>	<b>\$10,000</b>

35 Councilperson Simms made a motion to approve the grant match for the Community  
Participation Grant Program, seconded by Councilperson Haynes. Motion carried unanimously.

**Other Items to be Discussed by Council.**

40 Councilperson Young stated that he was approached by Mr. & Mrs. Dwight Cunningham  
concerning their property on Thompson Avenue being zoned for an ice cream parlor. After some  
discussion as to why the property wasn't zoned CCCH last year, councilperson Simms made a  
motion to authorize the City Attorney to draft a zone change ordinance for the property in  
question, seconded by Councilperson Saunders.

Mayor Wood called for a voice vote. City Clerk announced the following tally. 6 years. Motion carried unanimously.

**NEW BUSINESS:**

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**Discussion and Approval of Renewal of Liability Insurance Coverage with Commercial Insurance. (Recommendation by the Finance Committee)**

10 After some discussion, Councilperson Simms made a motion to approve renewal of liability insurance coverage with Commercial to include domestic terrorism coverage for an additional \$900, seconded by Councilperson Haynes. Motion carried unanimously.

15 **Discussion and Approval of Permitting “Right Turn on Red” at Seventh Street & Jefferson Avenue during non school hours (5:00 pm to 8:00 am) (Recommendation by the Traffic Committee)**

20 Mayor Wood amended the recommendation to the time between the hours of 5:00 p.m. and 7:00 a.m. due to the school buses dropping off kids. Also, Councilperson Saunders made a motion to include “right turn on red” at 7<sup>th</sup> Street & Tomlinson Avenue traffic light during the hours between 5:00 p.m. and 7:00 a.m., seconded by Councilperson Simms. Motion carried unanimously.

25 **Discussion and Approval of Removing the Traffic Signal at Fifth Street & Jefferson Avenue. (Recommendation by the Traffic Committee)**

Councilperson Simms made a motion to authorize the City Manager to proceed with the removal of the traffic signal at Fifth Street & Jefferson Avenue by contacting Department of Highways to perform a study on the intersection, seconded by Councilperson Saunders. Motion carried unanimously.

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**Discussion and Approval of Paving Priority List for 2009. (Recommendation by Traffic Committee)**

35 The paving priority list was submitted to all council members, Mayor Wood recommended that council continue with the process and the list will be further addressed at the next Traffic Committee meeting.

40 **Discussion and Approval of Handicapped Parking Space “Sunday’s Only” for Trinity Church. (Recommendation by the Traffic Committee)**

Councilperson Simms made a motion to provide the Trinity Church with a portable sign “Sunday’s Only” for handicapped parking, seconded by Councilperson Haynes. Motion carried unanimously.

**Appointment to the Moundsville Building Commission.**

5 Manager Hendershot received a letter from Robert Wolfe expressing his interest to serve on the Moundsville Building Commission. Councilperson Simms made a motion to appoint Robert Wolfe to the Moundsville Building Commission, seconded by Councilperson Haynes. Motion carried unanimously.

**Receive and File the Police Pension Relief Fund Fiscal Year End Financial Statement.**

10 Councilperson Simms made a motion to receive and file the Police Pension Relief Fund Fiscal Year End Financial Statement, seconded by Councilperson Haynes. Motion carried unanimously.

**MANAGER ITEMS:**

15 **Manager's Workshop Scheduled.**

Manager Hendershot requested council to schedule a budget workshop for Tuesday, January 27, 2009 at 5:00 pm.

20 **Ambulance Service to Locate in City Limits.**

25 Manager Hendershot informed council that Moundsville has no zone that has a permitted principle use that would include an ambulance service. The present ambulance service is located in an industrial zone. Manager Hendershot stated that this item will be placed on the Policy Committee agenda for council to consider.

**Purchase of City Van.**

30 Manager Hendershot reported the city van has broken a cam and is not feasible to be repaired. Auto Choice had low bid for purchase of a van without trade in is \$11,000. The purchase will fall under an emergency purchase with council's approval.

35 Councilperson Haynes made a motion to purchase the van from Auto Choice in the amount of \$11,000 on a 36 month loan payment, seconded by Councilperson Wallace.

Mayor Wood called for a voice vote. City Clerk announced the following tally. 5 yeas. Motion carried unanimously.

40 **Other Items to be Discussed by Manager.**

\* Manager Hendershot requested a moment of silence in memory of Councilperson Simms sister in law, Roberta Simms, who passed away Saturday, January 17, 2009.

\* Mayor Wood asked council members if they would consider rescheduling the Auditor's Office for the next regular council meeting. All members agreed.

5 **MAYOR ITEMS:**

\* Mayor Wood asked council members to review the list of goals they received at the committee meeting in January. Work will start on the goals in February.

10 \* Mayor Wood wished to thank Office Supervisor Deanna Hess for attending the ribbon cutting at Curves since he and Manager Hendershot were unable to attend.

\* Asked that Fire Chief Clarke schedule another Ambulance Meeting. Mayor Wood suggested Wednesday, January 28, 2009 at 5:00 p.m.

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**COMMITTEE REPORTS:**

**Discussion and Approval of Recommendations by the Finance Committee.**

20 Items from the finance meeting were approved under new business.

**Discussion and Approval of Recommendations by the Traffic Committee.**

25 1. Request for free parking twice a month for 227 Jefferson Avenue. No action was taken.

2. Request for handicapped parking at 1903 Second Street & 1004 Sixth Street. Both were denied.

Other items were approved under new business.

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**Discussion and Approval of Recommendations by the Policy Committee.**

1. Discussion of TCI Contract renewal. No action taken at this time.

35 2. Discussion of Sidewalk Ordinance. City Attorney to bring sidewalk ordinance, including trees and curbs to next committee meeting.

3. Discussion of Flood Plain Ordinance. Meeting to be scheduled with building inspectors, city attorney, city manager and building enforcement.

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**COUNCIL ITEMS:**

\* **Wallace** - Deepest Sympathy goes to the Simms Family on the loss off Cole's wife.

\* Asked for an update on the Fostoria. Manager Hendershot reported he spoke to Mr. Games last week, grant application was submitted for the DEP Grant for the site. Notification was received from Washington. Reviews are being completed with minor questions that needed a response.

5 There has not been any work done recently because Mr. Games partners are doing a job in Pittsburgh.

\* Has City Manager contacted the Taylor's about their property on Jefferson Avenue? Manager Hendershot advised that he will have a work order filled out on the property.

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\* **Young** - Condolences to the Simms family on the loss of Cole's wife.

\* Wished to thank Jim Richmond & Manager Hendershot for repairing the alley behind Mound View off of Floral.

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\* **Saunders** - Reported discussion at the Parks & Recreation meeting concerned the possibility of the city taking over Sanford School.

20 \* Reported 403 Clinton Avenue has a sump-pump pumping water onto the street making it very icy. Street Commissioner Richmond is aware of the problem and will take care of it.

\* Noted that he will be meeting with Street Commissioner Richmond and the city engineer concerning the curbs on Virginia Street.

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\* Regards go out to Simms family and prayer are with them.

\* **Manager Hendershot** - Announced that Friday, January 16, Councilperson Saunders and Young toured the Sanitary Plant and tours are set up Friday, January 23, at the Water Plant.

30 Invited all of council to attend.

Councilperson Saunders and Young reported they were amazed at how clean the Sanitary Plant is and can understand why they have received numerous awards for the plant.

35 \* **Haynes** - Deepest Sympathy to the Simms Family.

\* Wished to thank Street Commissioner Richmond for patching pot holes.

40 \* Reported being asked from business owners why council members are not present at ribbon cuttings. Manager Hendershot said they he will make sure council members are notified.

Councilperson Wallace made a motion to adjourn, seconded by Councilperson Haynes. Motion carried unanimously.

Meeting adjourned at 7:45 p.m.

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Sondra J. Hewitt, City Clerk

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David L. Wood, Mayor