

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**  
2 **FEBRUARY 7, 2017**

3  
4 The Council of the City of Moundsville met in regular session in the Council Chambers on  
5 February 7, 2017 at 7:00 p.m.

6  
7 Meeting was called to order by Mayor Eugene Saunders.

8  
9 Invocation by Councilperson Allen Hendershot.

10  
11 Mayor Saunders called the roll and the following councilpersons were in attendance: DeWitt,  
12 Hendershot, Hunt, Wood, and Mayor Saunders. Absent: Haynes. Also present: City Manager  
13 Deanna J. Hess, Asst. Fire Chief Walker, Police Chief Mitchell, Street Commissioner Stocklask,  
14 Building Inspector Richmond, CPA Kathryn Goddard, Attorney Thomas White, and City Clerk  
15 Hewitt. Absent: Fire Chief Clarke.

16  
17 **Regular Council Meeting of January 17, 2017.**

18  
19 Councilperson DeWitt moved to accept and approve the minutes of the regular council meeting  
20 of January 17, 2017, seconded by Vice Mayor Wood. Motion carried unanimously.

21  
22 **OLD BUSINESS:**

23  
24 **Other Items to be Discussed by Council.**

25  
26 \* Vice Mayor Wood asked Manager Hess for an update on her progress of the Parks &  
27 Recreation. Mrs. Hess said she is still putting together the committee which will be on Thursday  
28 at 5:00 p.m.

29  
30 \* Vice Mayor Wood asked how the pool is monitoring entry of customers? Mayor Saunders said  
31 the customers must sign in when entering.

32  
33 \* Vice Mayor Wood asked when will entry cost be increased at the pool? Mayor Saunders said  
34 fees will increase the first of February.

35  
36 \* Vice Mayor Wood asked if the concession stand at the pool is open? Mayor Saunders advised  
37 it was and they are selling pop and chips.

38  
39 \* Vice Mayor Wood will be speaking on goals at the policy committee meeting.

40  
41 \* Vice Mayor Wood asked CPA Kathryn Goddard for an estimation of the 1% sales tax at the  
42 finance committee meeting.

1 \* Councilperson Remke spoke with WV Representatives concerning a USDA Grant for the First  
2 Street Water line project. The request for this grant will have to applied for by the City Manager.  
3 He asked that Manager Hess look into this grant and report the information to council at the  
4 February 21, 2017 council meeting.

5  
6 \* Councilperson Remke asked what decision has been made concerning the Ambulance Service?  
7 This subject will be discussed at the policy committee meeting.

8  
9 \* Councilperson Remke asked if the paving list was ready to be sent out for engineering?  
10 Manager Hess said it was not that she and Street Commissioner Stocklask will be working on  
11 that Wednesday morning.

12  
13 \* Councilperson Hendershot asked Attorney White for an update on the Ambulance Service or  
14 can he have the information at the committee meetings? Mr. White said he has consulted with  
15 somebody and will have information at the committee meetings.

16  
17 Councilperson Hendershot made a motion to place this subject on the policy committee agenda,  
18 seconded by Councilperson Remke. Motion carried unanimously.

19  
20 \* Councilperson Hendershot said he spoke with a Belomar Representative who said the city  
21 missed the deadline for the grant and suggested getting an earlier start on the grant application.

22  
23 \* Vice Mayor Wood asked, concerning Councilperson Remke's request for information  
24 concerning the USDA grant application by March 21<sup>st</sup> needs to be extended due to other entities  
25 interested in a city wide or county wide recreation center and another entity possibly building an  
26 indoor pool outside the city limits but we will not know anything until after March 25<sup>th</sup>.  
27 (Marshall County Board of Education is proposing a Special School Bond Levy Election)

28  
29 **NEW BUSINESS:**

30  
31 **Discussion and Approval of a Resolution Authorizing the City of Moundsville to Enter Into**  
32 **a Contractual Agreement with Commercial Insurance for the Renewal of Liability**  
33 **Coverage for 2017-2018.**

34  
35 Councilperson Hendershot made a motion to enter into a contractual agreement with Commercial  
36 Insurance for the renewal of the liability coverage for 2017-2018, seconded by Councilperson  
37 DeWitt. Motion carried unanimously.

38  
39 **Other Items to be Discussed by Council.**

40  
41 \* Councilperson Hendershot commented in reading the Moundsville Historic Landmarks  
42 Commission minutes said he does not think it is appropriate for a councilperson to be an  
43 administer of a grant, it would be the City Manager.

1 \* Councilperson Remke made a motion to discuss at the finance committee the possibility of  
2 sponsoring a banquet for the citizen who volunteer on the committees of the city, seconded by  
3 Councilperson Hendershot. Motion carried unanimously.  
4

5 \* Councilperson Remke made a motion to discuss at the finance committee the amount of  
6 funding the city provides to the Moundsville/Marshall County Library, seconded by  
7 Councilperson Hendershot. Motion carried unanimously.  
8

9 \* Councilperson Remke made a motion to discuss at the policy committee vacant buildings and  
10 vacant lots, seconded by Councilperson Wood. Motion carried unanimously.  
11

12 \* Councilperson Remke hopes to discuss the issued of the pool at the finance committee  
13 meeting.  
14

15 \* Councilperson Remke made a motion to discuss at the finance committee parking meters and  
16 income, seconded by Councilperson Hunt. Motion carried unanimously.  
17

18 \* Councilperson Remke proposed council to appoint an Economic Development committee for  
19 future city development. Vice Mayor Wood suggested members from the Marshall County  
20 Commission, CVB and Marshall County Chamber of Commerce if the city were to organize a  
21 committee. Vice Mayor Wood said he spoke with Belmont County Commissioner Mark Thomas  
22 who will be happy to meet with Moundsville Council if and after an agreement is signed by the  
company interested in Dilles Bottom.  
24

25 Councilperson Remke made a motion to discuss this committee at policy committee, seconded  
26 by Councilperson DeWitt. Motion carried unanimously.  
27

28 \* Councilperson Remke suggested a couple of council members assisting the City Manager in  
29 hiring of employees or Department Heads. Attorney White said hiring and firing is in the Charter  
30 and under the direction of the City Manager.  
31

32 \* Vice Mayor Wood asked, when discussing the budget, for council to include increases for  
33 employees, council and city manager in the budget.  
34

35 \* Vice Mayor Wood said speakers will be at the Moundsville Middle School on Friday, February  
36 10 at 8:20 a.m.  
37

38 \* Councilperson DeWitt asked if the Water Board had purchased the nano filters for the water  
39 plant yet? Councilperson Hendershot said he thought there was a delay on the project.  
40

41 \* Councilperson DeWitt made a motion to discuss at the policy committee development of the  
42 Riverfront Park, seconded by Vice Mayor Wood. Motion carried unanimously.  
43

1 \* Vice Mayor Wood said the minutes of the Water Board meeting say that customers will be  
2 seeing the increase April 1, 2017.  
3

4 **MANAGER ITEMS:**  
5

6 \* Manager Hess announced the Business After Hours will be held February 15, 2017, hosted by  
7 the Wheeling Nailers at Wesbanco Arena, catered by Generations, hockey game will follow at  
8 7:00 p.m.  
9

10 \* Manager Hess said she realizes Four Seasons pool has never made a profit, but hopes to move  
11 forward and find ways to keep the pool open.  
12

13 \* Manager Hess has been working on the Community Day event and hopes that council members  
14 will be involved.  
15

16 **MAYOR ITEMS:**  
17

18 \* Mayor Saunders announced at the Daddy/Daughter Dance that he presented a clock and made a  
19 dedication to former Parks & Recreation Board member Lupe Hewitt's family.  
20

21 \* Mayor Saunders announced that Moundsville Echo reporter Liz Knott will be leaving the Echo  
22 and going to the Times Leader. He said she will be missed.  
23

24 \* Mayor Saunders addressed the vacant property issue saying the City Manager has tore down a  
25 lot of dilapidated structures.  
26

27 **COMMITTEE REPORTS:**  
28

29 **Discussion of Recommendations by the Finance Committee.**  
30

31 Finance meeting is scheduled for 5:00 p.m.  
32

33 **Discussion of Recommendations by the Policy Committee.**  
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35 Policy meeting will follow the finance meeting.  
36

37 **Discussion of Recommendations by the Traffic Committee.**  
38

39 Traffic meeting will follow the policy meeting.  
40

41 **COUNCIL ITEMS:**  
42

43 \* Wood - Announced that David Knuth, Executive Director of the Marshall County Chamber of

1 Commerce will be retiring. He asked that council present Mr. Knuth will an award.  
2

3 \* **DeWitt** - Thanked City Manager Hess for taking on the task of forming a committee to re-  
4 evaluate Four Seasons Pool. It is not an easy task and is sure she will bring back  
5 recommendations.  
6

7 \* Hopes to have something for the 2017-2018 budget.  
8

9 \* **Hendershot** - Read an article that the City of Wheeling meter attendants will be authorized to  
10 issue other parking violations. And made a motion to discuss this idea at the policy committee  
11 agenda, seconded by Councilperson Remke. Motion carried unanimously.  
12

13 \* Passed around an article concerning the Children's Museum at the Sanford Center.  
14

15 \* Asked for an update on the new building proposals at the Sanitation property. Street  
16 Commissioner Stocklask said that Mr. Tush will have the information by the end of March and  
17 possibly putting the buildings out to bid by April 1.  
18

19 \* Asked why there is a 15 minute parking sign on Sixth Street between Morton Avenue and  
20 Tomlinson Avenue? He would like to discuss this at the traffic meeting.  
21

22 \* **Hunt** - Reported debris on the Sam Shaw walking trail. Mayor Saunders said every time we  
23 have hard rains, the trail does flood in that same area.  
24

25 \* Commended the City Manager for the reduction in liability premiums.  
26

27 \* **Remke** - Asked that someone show him where the property line is on Poplar Avenue near the  
28 walking trail. City Manager will contact Jack Tush.  
29

30 \* Asked to set up an Animal Control meeting. He will call the Clerk's Office Wednesday  
31 morning.  
32

33 Councilperson Remke made a motion to adjourn, seconded by Councilperson Hunt. Motion  
34 carried unanimously.  
35

36 Meeting adjourned at 8:00 p.m.  
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38  
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41  
42

43 \_\_\_\_\_  
Sondra J. Hewitt, City Clerk

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Eugene Saunders, Sr., Mayor