

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF
MOUNDSVILLE, FEBRUARY 20, 2018**

The Council of the City of Moundsville met in regular session in the Council Chambers on February 20, 2018 at 7:00 p.m.

Meeting was called to order by Mayor Allen Hendershot.

Invocation was given by Mayor Allen Hendershot.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: DeWitt, Hunt, Remke, Saunders, Wood and Mayor Hendershot. Absent: Haynes. Also present were City Manager Hess, Police Chief Mitchell, Public Works Director Stocklask, Building Inspector Richmond, Acting Fire Chief Brandon, Parks & Recreation Director Coville, CPA Kathryn Goddard and Attorney Thomas White and City Clerk Hewitt.

MINUTES:

Regular Council Meeting of February 6, 2018.

Councilperson Hunt made a motion to accept and approve the minutes of the regular council meeting of February 6, 2018, seconded by Councilperson DeWitt. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Carl Boso, 305 10th Street, said after thinking more about Council's discussion of moving the City Fire Department to Moundsville Volunteer Fire Department building, Mr. Boso said he is against the move. Mayor Hendershot said this is only a discussion. Mr. Boso said he has also heard council is wanting to "get rid" of the police dispatchers. Mayor Hendershot said there has been no discussion to that effect.

* Mary Lou Border, 12th Street, asked if council was taking another vote on the pool and why? Mayor Hendershot said council wanted to clarify whether or not to maintain an indoor pool or make it a seasonal pool.

OLD BUSINESS:

Other Items to be Discussed by Council.

- * Councilperson Wood said he will present the goals to council at the next meeting. They can be discussed at a sub committee meeting.
- * Councilperson Wood asked if the city sustained any damage from the flood? She reported we had not had any damage. The water did not get to the shelter or the campground.
- * Councilperson Saunders asked for an update on the progress of the new Sanitation Building. Public Works Director Stocklask said they are running the drains for the building so the outside is almost complete. If council approves the floor heating system, the contractors will proceed with installing the floors.
- * Councilperson Saunders said when voting on the pool, he feels this should be the last discussion of the pool.
- * Vice Mayor Remke asked if the Water Board has allowed water service disconnects for delinquent stormwater fees? Manager Hess said there hasn't been a meeting yet.
- * Councilperson Hunt asked if Public Works Director Stocklask had a chance to look at the drain problem at 122 Highland Avenue? Manager Hess said that work order was given to Larry Bonar of the Sanitary & Stormwater Department.
- * Councilperson Hunt, after reviewing the Water and Sanitary Board minutes, questioned why the city is being billed as commercial for it's RV Park? Mayor Hendershot said the lines are not metered they use one general meter.
- * Councilperson Hunt had some concerns after seeing the year to date net less for the Sanitary Board was \$93,846.45. And a net loss of \$30,574.00 for the Water Board. She asked Manager Hess to look into losses.
- * Councilperson DeWitt asked Manager Hess if she was able to provide the information to the Sanitary Board concerning water running under the road on Highland Avenue at Reservoir Road? Manager Hess said she did provide that information to Larry Bonar.
- * Councilperson DeWitt announced the Home Expo will be March 2 & 3, 2018 if any council members wish to help at the booth.

NEW BUSINESS:

Discussion and Approval of a Resolution Authorizing the City of Moundsville to

Enter Into a Contractual Agreement with Commercial Insurance for the Renewal of Liability Coverage for 2018-2019.

Manager Hess said renewal cost is \$138,927.31 which is \$5,000 less than last years payment.

Councilperson Saunders made a motion to approve the resolution, seconded by Vice Mayor Remke. Motion carried unanimously.

Discussion and Approval of a Resolution Authorizing the City Manager to Enter into a Contractual Agreement with the Division of Justice & Community Services (DJCS) to receive and administer grant funds pursuant to provisions of the Justice Assistance Grant (JAG) Program. (Provide a Police Officer for the Marshall County Drug Task Force from July 1, 2017 until June 30, 2018 in the amount of \$10,350)

Councilperson Saunders made a motion to approve the resolution for an agreement between the City of Moundsville and the Division of Justice, seconded by Councilperson DeWitt. Motion carried unanimously.

Discussion and Approval of Right of Way and Easement with XCL Midstream & the City of Moundsville to Obtain Permission to Perform Surveys and Studies on City Property for a Proposed Pipeline Right of Way.

Vice Mayor Remke made a motion to authorize the City Manager and City Attorney to negotiate the offer, seconded by Councilperson Saunders. Motion carried unanimously.

Other Items to be Discussed by Council.

* Mayor Hendershot wished to recognize former Police Investigator & Sgt. Don DeWitt for his 20 years of service in the Moundsville Police Department. Chief Mitchell presented Sgt. DeWitt with a plaque.

* Councilperson Wood, in reading the Sanitary Board minutes, asked what type of tunnel is located at 77 Oak Avenue off of Highland Avenue. Vice Mayor Remke said the tunnel is a culvert off of Highland Avenue.

* Councilperson Saunders asked if Manager Hess plans to add Sam's Drive onto the paving list for 2018 paving? Manager Hess said it can be engineered.

* Councilperson Hunt made a motion to place on the finance agenda purchase of an ad

for Appalachian Outreach Annual Fund raiser, seconded by Councilperson Saunders. Motion carried unanimously.

* Vice Mayor Remke asked Parks & Recreation Director Coville if he could have his master plan of the pool and parks done before June? Director Coville said he would do his best.

* Vice Mayor Remke feels the city should be promoting their facebook page.

* Vice Mayor Remke asked Chief Mitchell if an instructional meeting has been scheduled with the meter attendant yet? Chief Mitchell said he explained the process with the meter attendant.

MANAGER ITEMS:

* Manager Hess said she was asked to draft a letter to the delegates thanking them for their assistance to have a portion of a bill removed from legislation concerning the Moundsville Training Center. Manager Hess passed around the letters for council members to sign.

* Manager Hess thanked every department involved with flood preparations. The city was very fortunate.

* Manager Hess scheduled a Special Council meeting on Tuesday, February 27, 2018 for the 2018-2019 General Fund Budget and Budget Message.

* Manager Hess congratulated Don DeWitt on his retirement, he will be missed.

MAYOR ITEMS:

* Mayor Hendershot entertained a motion to schedule a Special Council meeting on Tuesday, February 27, 2018 at 5:00 p.m., for the City Manager to present the 2018-2019 General Fund Budget and Budget Message. Councilperson Wood made the motion and was seconded by Vice Mayor Remke. Motion carried unanimously.

* Mayor Hendershot thanked all agencies that helped with flood preparations.

* Mayor Hendershot announced the Public Service Commission allowed the Water Board to take procedural steps to shut off water service for non payment of the entire bill which

consists of water and sewer. This policy will allow the Water Board to include the stormwater fee on that bill.

Councilperson DeWitt asked that the Water Board bring this policy before council before it goes into effect.

* Mayor Hendershot thanked Don DeWitt for his 20 years of service and will miss him.

COMMITTEE REPORTS:

Discussion and Approval of Recommendations by the Finance Committee.

1. Presentation from Mary Hess, Executive Director, Ohio Valley Recovery Center for Donation. Committee recommends a donation of \$250 and In Kind service of a location sign made by the Street Department.

Councilperson Hunt made a motion to donate \$250 and In Kind service of a location sign made by the Street Department to the Ohio Valley Recovery Center, seconded by Vice Mayor Remke. Motion carried unanimously.

Mayor Hendershot noted that Dave Voithoffer of the Marshall County Co-op was in attendance for a zoning matter and graciously donated \$500 to the Ohio Valley Recovery Center. Thank you Marshall County Co-op and Dave Voithoffer.

2. Discussion of Employee Policy Manual Review Costs. Committee recommends to approve the review and revision of the Employee Personnel Manual at a cost of \$3,500.

Vice Mayor Remke made a motion to authorize review and revision of the Employee Policy Manual by Commercial Insurance in the amount of \$3,500, seconded by Councilperson Saunders. Motion carried unanimously.

3. Discussion of City Sponsorship of Manager & Mayor's Choice for the Annual Jefferson Avenue Car Show June 1, 2018. Committee recommends approval of \$30 for the Manager's Choice and \$30 for the Mayor's Choice.

Vice Mayor Remke made a motion to approve sponsorship of \$30 for Manager's Choice and \$30 for Mayor's Choice, seconded by Councilperson Hunt. Motion carried unanimously.

4. Discussion of Update from McKinley & Associates for Four Seasons Pool Grant Application. 1) Committee recommends allocating \$100,000 as the city's portion of the 50/50 matching grant. 2) Councilperson Wood recommends council members to vote on whether or not they wish to continue maintaining an indoor pool or a seasonal pool.

Vice Mayor Remke moved to table this recommendation until the next regular council meeting. Motion failed for lack of a second.

Mayor Hendershot suggested voting on the second recommendation first. Councilperson Saunders made a motion to move forward with maintaining the indoor pool, seconded by Councilperson DeWitt.

Mayor Hendershot called for a voice vote. City Clerk Hewitt announced the following tally. 5 yeas, 1 nay. Remke voting nay. Motion carried.

Councilperson Saunders then made a motion to allocate \$100,000 as the city's portion of the 50/50 matching grant, seconded by Councilperson DeWitt.

Mayor Hendershot called for a voice vote. City Clerk Hewitt announced the following tally. 5 yeas, 1 nay. Remke voting nay. Motion carried.

5. Discussion of Approving Additional Costs for Sanitation Department Building. Committee recommends taking \$19,285 from the Sanitation Account to pay for the added cost of exterior concrete and in-floor heating system.

Councilperson Saunders made a motion to pay additional \$19,285 for the cost of exterior concrete and in-floor heating system at the new Sanitation building, seconded by Councilperson Wood. Motion carried unanimously.

Discussion and Approval of Recommendations by the Policy Committee.

1. Attorney Ron Musser to Discuss Zoning Issue Dealing with New Zoning Code. Committee recommends to ask the Moundsville Planning Commission to reconsider changing this section and any other section effected back to C-1.

Councilperson DeWitt made a motion to refer the zone change to the Moundsville Planning Commission, seconded by Vice Mayor Remke. Motion carried unanimously.

Discussion and Approval of Recommendations by the Traffic Committee.

1. Discussion of Request to Create a Driveway on Third Street Beside for the Sanford Center. Committee recommends to approve the request for creating a driveway on Third Street to enter into the Sanford Center parking lot.

Councilperson Saunders moved to approve the request for creating a driveway on Third Street entering the Sanford Center parking lot, seconded by Councilperson DeWitt. Motion carried unanimously.

Mayor Hendershot said the cost of the driveway will be funded by the Sanford Center.

COUNCIL ITEMS:

* **Remke** - Thanked all departments that helped prepare for the flood.

* **Hunt** - Announced that Appalachian Outreach is having volunteers to help any assistance the cities may need during the flood.

* Stated, as a city councilperson, she is not in favor of eliminating any jobs at the fire department. She knows there are rumors on Facebook, but she has no intentions of eliminating jobs at the fire department or the police communications department.

* **Saunders** - Reiterated what Councilperson Hunt has said concerning the Fire Department or any employees. These discussions are only discussions.

* Has full confidence in Parks & Recreation Director Coville to do great things for Moundsville Recreation.

* Said Don DeWitt has done a great job in the Police Department and will be missed.

* **DeWitt** - said a gentleman told her the city did the right thing in hiring Ricco Coville as the Parks & Recreation Director.

* Thanked all the departments that helped with flood preparations they did a fantastic job.

* Made a motion to place on the finance committee agenda for the city to sponsor flag at a cost of \$100 to the John Marshall 50th Anniversary program, seconded by Councilperson Saunders. Motion carried unanimously.

* Added to Councilperson Hunt's comments concerning the City Fire Department moving

into the VFD Building on First Street. She went on to say elimination of jobs was never a discussion. She feels sharing a new building would benefit the city and she doesn't feel that citizens ISO rates would increase.

* **Wood** - Thanked all the departments for flood preparations.

* Understand the concerns of citizens and said it was time to put the pool issues to bed.

* Spoke on the discussions and meeting held concerning Moundsville Fire Department moving to the Moundsville VFD building. Council will continue to meet on the subject until they come to a decision.

* Councilperson Hunt said her decision will be what she thinks is best for the community.

Councilperson Wood made a motion to adjourn, seconded by Councilperson DeWitt. Motion carried unanimously.

Meeting adjourned at 8:35 p.m.

Sondra J. Hewitt, City Clerk

Allen Hendershot, Mayor