

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JUNE 6, 2017**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on June 6, 2017 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation by Councilperson Allen Hendershot.

10
11 Mayor Saunders called the roll and the following councilpersons were in attendance:
12 DeWitt, Haynes, Hendershot, Hunt, Remke, Wood and Mayor Saunders. Also present:
13 City Manager Deanna J. Hess, Fire Chief Clarke, Police Chief Mitchell, Street Labor
14 Burge, Building Inspector Richmond, CPA Kathryn Goddard, Attorney Thomas White,
15 and City Clerk Hewitt.

16
17 **Regular Council Meeting of May 16, 2017.**

18
19 Councilperson Haynes moved to accept and approve the minutes of the regular council
20 meeting of May 16, 2017, seconded by Councilperson Hunt. Motion carried
21 unanimously.

22
23 **GENERAL PUBLIC HEARING:**

24
25 **Mr. Lockhart, Cameron FFA Advisor -Presentation on Marcellus Shale Effect on**
26 **Agriculture.**

27
28 Four Cameron High School FFA Students provided a presentation to council on the
29 Marcellus Shale effect on Agriculture. The students are part of an academic competitive
30 team that have to address 10 local forums to compete at the state level.

31
32 **Moundsville Historic Landmarks Design Standards Manual - Represented by Hilda**
33 **Blake, Karen Baker and Jane Klug.**

34
35 Mrs. Blake asked council to repeal the Design Standards Manual that was drafted and
36 approved by council April 1996 and replace with a new manual. The manual is very
37 outdated and needs to be revised. Mrs. Baker said the manual is 26 pages, repetitive and
38 is probably not up to current city code standards. The review board is asking to work
39 with the city to maintain the integrity of the streetscape and bring the manual up to date.
40

1 Councilperson Remke made a motion to proceed with revising the ordinance and to
2 include the Building Inspector and City Attorney, seconded by Councilperson Hunt.
3 Motion carried unanimously.
4

5 * Jane Klug, Member of the Historic Landmarks Commission, asked for the commission
6 to be part of the permit process. They have also considered painting the parking meters in
7 the historic district only black with gold informational history signs attached to them.
8

9 Councilperson Hendershot said that council has been considering working with a group
10 of students to paint the meters.
11

12 Councilperson Remke made a motion to authorize the review board to be included in the
13 permit process and paint the parking meters in the historic district, seconded by
14 Councilperson DeWitt.
15

16 Councilperson Wood asked Ms. Klug what the role the members would play in the
17 permits process? The members would primarily to keep paint color scheme of the
18 buildings and preserve the history of the area. Councilperson Wood then asked Attorney
19 White if the ordinance process would address. Attorney White said he didn't think the
20 city had anything in place that would address that right now. Councilperson Hunt asked
21 if that could be incorporated into the ordinance.
22

23 After further discussion, Councilperson Remke rescinded his motion and Councilperson
24 DeWitt rescinded her second. It was decided to let the Design Review Board and
25 Attorney White look over the manual, make suggestions then bring back to council.
26

27 * Michael Snizik, Mobilitie (for Sprint Users), introduced himself saying he has spoke
28 with City Manage Hess and Building Inspector Richmond concerning the possibility of
29 placing search rings in Moundsville near the Ohio River. He will be submitting plans in
30 the near future.
31

32 * Frank Boso Jr., 1208 Purdy Avenue, continued his opposition of the RV Park at the
33 Riverfront Park. He reminded council that some of the 1% sales tax was suppose to help
34 with upgrades to the pool and recreation.
35

36 * Carl Boso, 305 10th Street, also opposes the RV Park saying that council doesn't take
37 care of what they have, how will they take care of an RV Park. He also commented on
38 the RV Park being located close to a playground.
39
40

1 * Rosemary Petron, 48 Dexter Avenue, thanked Councilperson Hunt and Vice Mayor
2 Wood for supporting the pool by attending their yard sale.
3

4 * Karen Ali, 4 Four Sisters Court, said that most of the people that set up in the RV Parks
5 are families with their children who will also use the playground.
6

7 * Cyndi Norris, 2000 4th Street, said she has no opinion one way or the other. But does
8 notice that a lot of kids use the playground and ride their bikes at the Riverfront Park.
9 She feels as long as the city keeps the property maintained there should be no problems.
10

11 **OLD BUSINESS:**

12 13 **Discussion and Approval of an Ordinance Pertaining to City of Moundsville Parking** 14 **Attendant. (Second Reading)** 15

16 Attorney White read the following parking attendant ordinance by title only to be passed
17 by council on second and final reading.
18

19 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,** 20 **WEST VIRGINIA, AMENDING SECTION 137.02 OF THE CITY CODE TO** 21 **PERMIT PARKING ATTENDANTS TO ISSUE CITATIONS FOR ALL** 22 **PARKING VIOLATIONS IN THE CITY OF MOUNDSVILLE (SECOND** 23 **READING)** 24

25 Councilperson Remke made a motion to accept and approve the above ordinance,
26 seconded by Councilperson Hunt.
27

28 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 7
29 yeas. Motion carried unanimously.
30

31 **Other Items to be Discussed by Council.**

32
33 * Councilperson DeWitt said 343 lbs of food was collected for "Hunger Doesn't Take a
34 Summer Vacation."
35

36 * Vice Mayor Wood said that Ms. DeWitt's grandchildren were responsible for collecting
37 the food for the food drive.
38

39 * Vice Mayor Wood asked for an update on summer events scheduled. Mayor Saunders
40 announced a Kick Ball Tournament on August 12, a three on three Basketball

1 Tournament will be the end of July and August 26 at Community Days a Softball
2 Tournament will take place.

3
4 * Vice Mayor Wood questioned the process of pursuing a levy for funding of the pool.
5 Attorney White said administration was going to talk to the County Clerk to see what
6 numbers and rates can be used. Manager Hess will discuss the levy at the committee
7 meeting.

8
9 * Vice Mayor Wood motioned to discuss "goals" at the next Policy Committee meeting,
10 seconded by Councilperson Hendershot. Motion carried unanimously.

11
12 * Councilperson Remke asked that officers enforce city code 901, grass clippings in street
13 by issuing citations.

14
15 * Councilperson Remke asked if prison labor can be used to cut the Japanese weeds along
16 the creek at Valley Fork. Manager Hess said the Parks & Recreation will be addressing
17 that when summer work is hired.

18
19 * Councilperson Remke asked for an update of delinquent accounts. Manager Hess said
20 she would have the update for him at the sub committee meeting.

21
22 * Councilperson Remke said he conducted partial research and turning information in to
23 the City Manager on vacant properties. Council needs to work on getting the housing
24 market moving.

25
26 * Councilperson Hendershot thanked the Water Board for moving forward on purchasing
27 the nanofilters for the Water Plant.

28
29 * Councilperson Hendershot asked for the status of storage buildings for the Sanitation
30 Department. Manager Hess said bids were received for those builds which came in high
31 and the specs required the Street Department to perform a lot of the work. Those bids
32 were turned down.

33
34 * Councilperson Haynes asked if Manager Hess has heard from the Volunteer Fire
35 Department concerning a request from council to have a fence place around their property
36 that stores the porta johns? Manager Hess said will contact the VFD.

37
38 **NEW BUSINESS:**

1 **Discussion of RV Park at the Riverfront.**
2

3 * Councilperson Hendershot, agreeing with Carl Boso, concerning the fact the city did
4 not take into consideration the cost of utilities of the camp each site. The process will
5 take several years before the city can recoup their money. He feels that council should
6 use the money from timbering and gas to update the pool and install the RV Park down
7 the road.
8

9 * Councilperson Remke said he wants the RV Park to move forward starting with 25
10 campsites first then later installing more. He also wants 60% of the money go back to the
11 city and 40% to the Parks & Recreation.
12

13 * Councilperson DeWitt agreed with Councilperson Hendershot saying to fix the pool
14 first.
15

16 * Attorney White said he provided a resolution for council to look over if this passes.
17 Then council can discuss the particulars.
18

19 Councilperson Haynes made a motion to bring off the table discussion of moving forward
20 with the RV Park, seconded by Councilperson Hunt. Motion carried unanimously.
21

22 Councilperson Remke made a motion to move forward with construction of the RV Park
23 at the Riverfront property, seconded by Councilperson Haynes.
24

25 Mayor Saunders called for a voice vote. City Clerk announced the following tally. 4
26 yeas, 3 nays. DeWitt, Hendershot and Wood voting nay. Motion carried.
27

28 Mayor Saunders made a motion to discuss the RV Park Resolution at the Policy
29 committee meeting, seconded by Councilperson Remke. Motion carried unanimously.
30

31 **Discussion and Approval of a Resolution to Renew the Employee Health Plan**
32 **Insurance.**
33

34 Councilperson DeWitt made a motion to approve the Health Plan Resolution, seconded
35 by Councilperson Hunt. Motion carried unanimously.
36

37 Manager Hess said the original cost of the insurance was an increase of 12.6% but has
38 been change to a decrease of 5.3%. A savings to the city of \$104,000.00.
39
40

1 **Appointment to the Moundsville Planning Commission.**
2

3 Manager Hess received a letter from Todd Morris expressing his interest the serving on
4 the Moundsville Planning Commission. Manager Hess appointed Mr. Morris to the 3
5 year term.
6

7 **Other Items to be Discussed by Council.**
8

9 * Councilperson Hunt attended the Planning Commission meeting and announced the land study
10 and new zoning ordinance is in compliance with WV State Code and the 2014 Comprehensive
11 Plan. The zoning ordinance is in its final draft stages. The Commission is hoping to partner with
12 Council to hold an open house in July to for citizen to ask questions and review zoning ordinance
13 and maps.
14

15 * Councilperson Remke spoke with Manager Hess concerning City Code 519 Storing, Parking
16 and Leaving dismantled vehicles in the city. He has pictures of vehicles in the city of disabled
17 vehicles. Manager Hess said she has not been able to show the information to Chief Mitchell.
18

19 * Councilperson Remke questioned the letter his son received from Utility Services concerning
20 insurance for water & sewer lines asking if the city if responsible if there is a problem. Mayor
21 Saunders said the city was not liable.
22

23 * Councilperson Haynes said, after reading an article in the WV Municipal League Lites, the City
24 of Moundsville should be active in an audit of the local cable company. Councilperson Haynes
25 made a motion to discuss this matter at the Policy Committee meeting, seconded by
26 Councilperson Hendershot. Motion carried unanimously.
27

28 * Vice Mayor Wood asked if the paving was complete and if so, were the streets on last years list
29 the streets they finished paving? Manager Hess said the paving was complete and it was last
30 years paving list the streets came from. This years paving list of streets have been engineered
31 they need to be put out for bid.
32

33 * Vice Mayor Wood announced that 78 people attended the drug forum at GrandVue. It was
34 very informational and successful.
35

36 Councilperson Hunt said the forum was very informative and a very good session. It was very
37 inspiring there are some people being helped.
38

39 Councilperson DeWitt reiterated Vice Mayor Wood comments on the drug forum saying is was
40 very powerful knowing there is hope for people.
41
42
43

1 **MANAGER ITEMS:**

2
3 * Manager Hess received a letter from Appalachian Outreach thanking council for the donation
4 to their fund raising event. Councilperson Hunt said the event brought in a little under \$13,000.
5

6 * Manager Hess announced discussing at a meeting earlier today, a softball tournament during
7 the Community Day event. Manager Hess also said she will be sending donation letters to
8 businesses for Community Day.
9

10 **MAYOR ITEMS:**

11
12 * Mayor Saunders announced the first council meeting in July is on the Fourth. He then made a
13 motion to move the regular council meeting to July 5, seconded by Councilperson DeWitt.
14 Motion carried unanimously.
15

16 * Mayor Saunders also announced the first meeting in August is the Municipal League
17 Conference in Morgantown. He made a motion to move the meetings for the month one week
18 later, seconded by Councilperson DeWitt. Motion carried unanimously. (The regular council
19 meeting will be August 8, Sub Committee meetings August 15 and regular council meeting
20 August 22)
21

22 * Mayor Saunders received a letter from Change Inc., asking the Mayor to send a letter of
23 support to US Senators Manchin and Capito expressing the need to continue the Community
24 Action Network programs provided by Change Inc.
25

26 Councilperson Remke made a motion for Mayor Saunders to sign a letter to US Senators
27 Manchin and Capito, seconded by Councilperson Hunt. Motion carried unanimously.
28

29 **COMMITTEE REPORTS:**

30
31 **Discussion and Approval of Recommendations by the Finance Committee.**

32
33 Finance Committee is scheduled for June 13, 2017 at 5:00 p.m.
34

35 **Discussion and Approval of Recommendations by the Policy Committee.**

36
37 Policy meeting will follow the finance meeting.
38

39 **Discussion and Approval of Recommendations by the Traffic Committee.**

40
41 Traffic meeting will follow the policy meeting.
42
43

1 **COUNCIL ITEMS:**

2
3 * **Haynes** - Thanked City Manager Hess for obtaining a great rate on Health Insurance.

4
5 * Thanked Manager Hess for seeing that the work orders he sent in were addressed.

6
7 * **Wood** - Said a representative of the FRN is looking into a grant that would help subsidize the
8 Community Day event.

9
10 * **DeWitt** - Nothing at this time.

11
12 * **Hendershot** - Asked CPA Kathryn Goddard when Mr. Frank Boso was quoting the \$700,000
13 from the 1% sales tax, did that amount take into account the decrease in the B&O Tax? Ms.
14 Goddard wasn't sure when that figure was brought up. Councilperson DeWitt said that figure
15 was brought up at one of the first Home Rule meetings.

16
17 * Made a motion to go into an Executive Session for personnel matters at the end of the regular
18 meeting, seconded by Councilperson Remke. Motion carried unanimously.

19
20 * **Hunt** - Reported garbage cans being left on the sidewalk on Dorsey Street right before
21 Cherokee Hills.

22
23 * Commended Manager Hess on getting lower health insurance rates.

24
25 * **Remke** - Commended the Sanitary Department for installing the dog waste signs throughout
26 the city.

27
28 * Reminded council and citizens of the Annual River Sweep on June 17 starting at 8:00 a.m.

29
30 * Announced Strategic Planning with Mr. Christy will be June 15, 2017 from 6-8 p.m.

31
32 * Congratulations to the Marshall County Chamber of Commerce for an outstanding job on the
33 car show. Approximately 300 vehicles.

34
35 * Suggested honoring members of the municipal committees during Community Day.

36
37 Councilperson Hendershot moved to go into executive session for personnel matters, seconded
38 by Councilperson Remke. Motion carried unanimously.

39
40 Regular meeting recessed at 8:35 p.m.

41
42 Executive Session began at 8:40 p.m.

1 Executive Session recessed at 8:50 p.m.

2

3 Councilperson Hendershot made a motion to adjourn, seconded by Councilperson Hunt. Motion
4 carried unanimously.

5

6 Meeting adjourned at 8:52 p.m.

7

8

9

10

11

12 Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor

13

14