

1 STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
2 NOVEMBER 20, 2018

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on November 20, 2018 at 7:00 pm.

6
7 Meeting was called to order by Mayor Allen R Hendershot, who also provided the
8 invocation.

9
10 Acting City Clerk Ankrom called roll and the following Councilpersons were in
11 attendance: DeWitt, Haynes, Hunt, Vice Mayor Remke, Saunders, Wood, and Mayor
12 Hendershot. Also present were Interim City Manager Hewitt, Building Inspector Wilson,
13 Police Chief Mitchell, Fire Chief Brandon, Recreation Director Coville, Public Works
14 Director Stocklask, CPA Goddard, and Attorney Thomas White.

15
16 **MINUTES:**
17 **Regular Council Meeting of November 7, 2018**

18 Councilwoman Hunt made a motion to accept as presented the November 7, 2018 Regular
19 Meeting minutes. Motion was seconded by Vice Mayor Remke.

20
21 Vice Mayor Remke wanted to clarify his discussion on the demolition of stacks at
22 American Electric Power's Kammer Plant and to whom he wanted a letter sent. Mayor
23 Hendershot explained this can be done under Old Business, and does not require a change
24 to the minutes.

25
26 Motion carried unanimously.

27
28 **GENERAL PUBLIC HEARING:**

29 **Bev Reed of 98 5th Street in Bridgeport, Ohio**, representing the Fresh Water
30 Accountability Project, informed Council that public hearings have been scheduled on the
31 proposed PTT cracker plant in Dilles Bottom, Ohio: November 27, 2018 at 6:00 PM at
32 Shadyside High School, and December 12, 2018 will be the permit hearing with State
33 environmental agencies. Ms Reed is a mountain bike instructor at Grand Vue Park, so she
34 does have a vested interest in how the air and water quality of Moundsville will be
35 affected. Ms Reed has been canvassing residents, and she feels her information verifies
36 that the majority of citizens are opposed to the proposed cracker plant. Ms Reed explained
37 that there are no health risk assessments planned, nor will air monitoring be done; and
38 employment opportunities will be short term. When Vice Mayor Remke pointed out that
39 Pennsylvania Townships conduct air monitoring, Ms Reed implied that the industry
40 monitors itself, so results are not necessarily unbiased.

41
42 **Gary Jenkins**, on behalf of the Knights of Pythias, expressed concern about their lodge

1 room and office, which is on the second floor of the Police Department building. He is
2 aware of the basement and rooftop issues and wants to know what the City's intentions
3 are, in regard to the structural soundness of the building. Mayor Hendershot informed
4 that a firm has been looking at the issues and will be working with City officials, who are
5 also dealing with their liability carrier to see if any damages will be covered by insurance.

6
7 **Gary Carmichael of 1407 5th Street** congratulated Councilwoman Dewitt on her recent
8 re-election!

9
10 Mr. Carmichael also wants to see the Knights of Pythias building repaired and not left to
11 decay another two to three years.

12
13 Mr. Carmichael encouraged Council members to spend the allotted paving monies wisely.

14
15 **H Carl Boso of 305 10th Street** pointed out that campers in Varlas' Trailer Park still
16 haven't been moved; Interim Manager Hewitt will check on progress of getting this issue
17 heard by the Moundsville Planning Commission.

18
19 Mr. Boso recently purchased Dr Shondrick's property on Lockwood Avenue and the
20 adjoining trailer park. He has been attempting to clean up the neighborhood, but a Council
21 member recently filed a complaint, about his activities on this property. Mr. Boso
22 emphasized that everyone should be treated equally; and if he is going to be investigated
23 for ordinance violations, then so should other residents and business owners.

24
25 Vice Mayor Remke made a motion to go into Executive Session for Personnel and Real
26 Estate matters. Motion was seconded by Councilman Haynes, and regular session ended
27 at 7:23 PM.

28
29 Executive Session ended at 7:57 PM, and Regular Session resumed at 8:02 PM.

30
31 **OLD BUSINESS:**

32 **Other Items to be Discussed by Council**

33 * Councilwoman Dewitt asked about the residences in the 200 block of Washington
34 Avenue. Inspector Wilson informed that trash is being removed today; and 210
35 Washington Avenue is on the demolition list.

36
37 * Councilman Wood asked about 223 ½ Thorn Avenue, which is still the subject of an
38 ongoing investigation and cannot be discussed publicly.

39
40 * Vice Mayor Remke asked about the Sanitation Committee, which is scheduled for
41 discussion later in the meeting.

42

1 * Vice Mayor Remke asked when WesBanco is scheduled to appear for credit card and
2 banking discussion. Representatives could be scheduled to appear at a regular Council
3 meeting, since the Finance Committee will not meet in December.

4
5 * Vice Mayor Remke broached discussion on allocations included in the City's Home
6 Rule application and why those funds aren't being distributed accordingly. In particular,
7 Recreation Director Coville is unsure of how much money he has to spend for his
8 department's needs. Mayor Hendershot explained that City Council has to approve all
9 extraordinary expenditures, and Director Coville hasn't approached anyone else about
10 specific needs.

11
12 * Councilwoman Hunt made a motion to discuss, at the January Finance Committee,
13 sharing the expense of the government-wide financial statement compilation. Motion was
14 seconded by Vice Mayor Remke. Mayor Hendershot mentioned that statement
15 preparation is the General Fund's responsibility, but discussion can be held on
16 proportionate sharing with the Water, Sanitary, and Stormwater Boards. Motion carried
17 unanimously.

18
19 * Councilman Saunders asked about a resident selling wood in City limits. Interim
20 Manager Hewitt will have a letter sent, explaining Business Licensing requirements.

21
22 * Councilman Saunders asked Director Stocklask to address a pot hole in the alley off of
23 Cedar Avenue, between 3rd and 4th Streets, behind Dr. Tan's Office.

24
25 * Councilman Saunders knows of an organization looking to purchase a building in
26 Moundsville, that could be used for conferences.

27
28 * Councilman Saunders mentioned the need for a security system in the City Building.

29
30 * Mayor Hendershot informed that the Land and Water Conservation Grant was awarded,
31 in the amount of \$92,811.00, for roof repairs at Four Seasons Pool. Councilwoman Dewitt
32 thanked Rick Healy of BelOMar for all of his assistance! When the grant packet is
33 received, Council will have to authorize the City Manager to enter into the agreement,
34 then advertising will be done for the work, as listed in the grant agreement.

35
36 * Councilman Saunders asked about progress on transportation services for elderly
37 residents. There is nothing new at this time.

38
39 **NEW BUSINESS:**

40 **A. Discussion and Approval of Advertising Bids for Two New Garbage Trucks**
41 Councilwoman Hunt made a motion to authorize advertising for bids on two new garbage
42 trucks. Motion was seconded by Councilwoman Dewitt and carried unanimously. A

1 budget revision will have to be done when the bid is awarded.

2

3 **B. Discussion and Approval of Advertising for One New Dump Truck/Salt**
4 **Spreader for Street Department**

5 Councilman Saunders made a motion to authorize advertising for bids on a new dump
6 truck/salt spreader for the Public Works Department. Motion was seconded by
7 Councilman Haynes and carried unanimously. This will replace the truck that burned up,
8 but will be a larger model. This purchase will also require a budget revision.

9

10 **C. Discussion to Approve the 2019 Fireworks Budget of \$15,000.00**

11 Councilwoman Dewitt made a motion to approve the expenditure of \$15,000.00 for the
12 2019 fireworks display. Motion was seconded by Councilwoman Hunt and carried
13 unanimously. Vice Mayor Remke will approach the County Commission for financial
14 assistance.

15

16 **D. Discussion and Approval to Grant Additional Holidays for Employees on**
17 **December 24 & December 31, 2018**

18 Councilman Haynes made a motion to grant holiday days off for City employees on
19 December 24 and December 31, 2018. Motion was seconded by Councilman Saunders
20 and carried unanimously. Council wished all employees a Merry Christmas and Happy
21 New Year!

22

23 **E. Discussion and Award of Bids for the Sale of Used City Vehicles**

24 Bids were received on each of the three vehicles advertised: Stephen Rich bid \$407.00
25 for the Recreation Department's 2002 Chevrolet S-10 Pickup; Steve Baker bid \$600.00
26 for the Public Works Department's 1985 International 2 ½ ton truck; and A-1 Auto Parts
27 bid \$256.00 for the 1995 GMC ¾ ton pickup and \$326.00 for the 2002 Chevrolet S-10
28 Pickup. Councilman Haynes made the motion to award the bids as received, accepting
29 Stephen Rich's high bid for the Chevrolet S-10 pickup. Motion was seconded by Vice
30 Mayor Remke and carried unanimously. These funds will be deposited in the General
31 Fund. Councilwoman Dewitt requested that, in the future, Council members be informed
32 before advertising the sale of used City vehicles.

33

34 **Other Items to be Discussed by Council**

35 * Vice Mayor Remke made a motion to discuss, at the January Finance Committee,
36 designating Sales Tax revenue for water and sewer infrastructure improvements. Motion
37 died for the lack of a second. Mayor Hendershot informed that the Moundsville Water
38 Board expressed concern about how grant opportunities could be hindered, if they receive
39 funding from the Sales Tax.

40

41 * Councilwoman Hunt made a motion to discuss, at the January Finance Committee,
42 applying for another Land and Water Conservation grant for playground and park

- 1 improvements. Motion was seconded by Councilman Wood and carried unanimously.
2
- 3 * Councilman Wood asked about the TIF zone expansion, as mentioned in the newspaper,
4 and whether it would extend into Moundsville City limits. There is a hearing on
5 November 27, 2018 at 9:15 am. Rick Healy of BelOMar was not aware of any details, as
6 the County works in conjunction with RED.
7
- 8 * Councilwoman Dewitt suggested looking into installation of an ATM in the City
9 Building. CPA Goddard will investigate further, and have WesBanco include this
10 opportunity in their discussion with Council.
11
- 12 * Councilwoman Dewitt commended the Moundsville Fire Department on how well their
13 Open House went and the money they raised for Children's Hospital.
14
- 15 * Councilwoman Dewitt noted that the Marshall County Christmas Parade was very nice,
16 and she enjoys the nighttime parades!
17
- 18 * Councilman Saunders suggested looking into grants for a dog park at East End; he will
19 discuss this with the Recreation Advisory Board.
20

21 **MANAGER ITEMS:**

- 22 Interim Manager Hewitt was open to any additional questions on the report she provided
23 to Council.
24
- 25 Interim Manager Hewitt noted that the WV Department of Highways will not place a
26 guardrail at the new traffic light on Route 2, at the entrance to the Jefferson Avenue
27 Extension. There will be a pipe installed, to divert water runoff, before the area is filled
28 in. At the suggestion of Mayor Hendershot, Councilwoman Dewitt made a motion to
29 discuss, at the January Traffic Committee, having a street light installed at the intersection
30 of Route 2 and the Jefferson Avenue Extension. Motion was seconded by Vice Mayor
31 Remke and carried unanimously.
32
- 33 Interim Manager Hewitt explained that the WV DOH Traffic Engineering Department is
34 looking at installing a turn arrow on the 12th Street and Route 2 traffic light. Work should
35 begin in the 2019 spring season.
36
- 37 Interim Manager Hewitt confirmed that the WV DOH Engineering Department is
38 preparing an estimate for the Fostoria Avenue bridge replacement.
39
- 40 Interim Manager Hewitt mentioned the Annual Christmas Luncheon will be held on
41 December 21, 2018 at the new Sanitation Building.
42

1 Mayor Hendershot asked Interim Manager Hewitt to contact the WV DOH about
2 modifying the truck route to require use of the Jefferson Avenue Extension, now that
3 vehicles can turn east at that intersection. However, the Jefferson Avenue bridge may
4 need repaired in order to accommodate such traffic.

5
6 Interim Manager Hewitt encouraged participation in the Holiday Food Drive, sponsored
7 by Air Evac 78 in New Martinsville. Some of the items, dropped at the Moundsville Fire
8 Department, will go to Simpson United Methodist Church's Food Pantry.

9 Interim Manager Hewitt reminded that the Moundsville Police Department is still
10 collecting money for the "No Shave November" fund raiser for Central Elementary
11 School. Chief Mitchell informed that the MPD has sent \$2,000.00 to help with the
12 weekend backpack program.

13
14 Vice Mayor Remke asked whether M&G had provided a quote for Police Department
15 repairs; Interim Manager Hewitt is still working with them.

16
17 **MAYOR ITEMS:**
18 Mayor Hendershot thanked the Marshall County Chamber of Commerce for the Christmas
19 parade! It was a beautiful evening for the event.

20
21 Mayor Hendershot also thanked the Moundsville Public Works Department for their
22 diligence in preparing for, and cleaning up after, the parade! Director Stocklask praised
23 his crew for how long and hard they work to prepare for the event; and how quick they
24 are to clean up afterwards! Director Stocklask stated that the Police Department is always
25 a big help as well; and the City has an "awesome" group of workers!

26
27 Vice Mayor Remke made a motion to receive and file legal ads, as presented by
28 AttorneyWhite:

- 29 Sealed Bids for Used City Equipment & Vehicles published November 12, 2018
- 30 Legal Advertisement #2018 BI-010 published November 1 & 8, 2018
- 31 Legal Advertisement #2018 BI-005 published November 1 & 8, 2018
- 32 Legal Advertisement #2018 BI-002 published November 1 & 8, 2018
- 33 Legal Advertisement #2018 BI-008 published November 1 & 8, 2018
- 34 Legal Advertisement #2018 BI-011 published November 1 & 8, 2018

35 Motion was seconded by Councilman Haynes and carried unanimously.

36
37 **COMMITTEE REPORTS:**
38 **Discussion of Recommendations by the Finance Committee.**

- 39 1. **Discussion and Approval to Donate \$100 to the Moundsville Veterans Honor**
40 **Guard for Flag Display Boxes**
- 41 Vice Mayor Remke presented a motion to donate \$100.00 to the Moundsville Veterans
42 Honor Guard for the flag display box project. Motion was seconded by Councilwoman

1 Dewitt and carried unanimously.

2

3 **2. Discussion and Approval to Donate \$500 to Sponsor Five Children for Kids &**
4 **Cops Christmas Shopping Program**

5 Vice Mayor Remke presented the motion to donate \$500.00 to the Kids & Cops Christmas
6 Shopping program, for sponsorship of five children. Motion was seconded by
7 Councilman Wood and carried unanimously.

8

9 **3. Discussion and Approval to Sponsor the Annual House Decorating Contest in**
10 **the Amounts of \$100, \$50, & \$25 Awards**

11 Vice Mayor Remke presented a motion to sponsor the annual house decorating contest,
12 with awards of \$100.00, \$50.00, and \$25.00 to be given out. Motion was seconded by
13 Councilwoman Hunt and carried unanimously. This will be advertised.

14

15 **Discussion of Recommendations by the Policy Committee.**

16 **1. Discussion and Approval to Direct the City Attorney to Draft an Ordinance**
17 **Implementing a Program to Charge for Emergency Fire Department Response**

18 Councilwoman Dewitt presented a motion to direct City Attorney White to draft the
19 ordinance, implementing a program to charge for Moundsville Fire Department
20 emergency responses. Motion was seconded by Vice Mayor Remke and carried
21 unanimously. Fire Chief Brandon explained that this revenue would help fund equipment
22 and training for the Moundsville Fire Department; and only insurance companies would
23 be billed, not individuals.

24

25 **2. Discussion and Approval to Advertise for a Vacancy on the Newly-Formed**
26 **Sanitation Committee**

27 Interim Manager Hewitt is taking care of advertising for a citizen to serve on the Sanitation
28 Committee.

29

30 **Discussion of Recommendations by the Traffic Committee.**

31 **1. Discussion and Approval to Designate the Route 2 Entrance to the JM Football**
32 **Stadium as One Monarch Drive**

33 Councilman Saunders presented the motion to designate the address of the John Marshall
34 Football Stadium as One Monarch Drive. Motion was seconded by Councilwoman Dewitt
35 and carried unanimously. This will assist American Electric Power in preparing a work
36 order for lighting installations.

37

38 **2. Discussion and Approval of Free Meter Parking During Holiday Season in**
39 **Business District – Excluding Court House Area**

40 Councilman Saunders presented the motion to approve free meter parking from November
41 26, 2018 to January 2, 2019, in business districts, excluding streets around the Marshall
42 County Court House. Motion was seconded by Vice Mayor Remke and carried

1 unanimously.

2

3 **3. Discussion and Approval of Request to Bag Four Meters While Loading and**
4 **Unloading at Appliance Connection, 263 Jefferson Avenue, Two Days Each**
5 **Week**

6 Councilman Saunders presented a motion to approve the request, from Appliance
7 Connection at 263 Jefferson Avenue, to bag four parking meters for one hour, twice per
8 week, only when their merchandise truck delivers. Motion was seconded by Vice Mayor
9 Remke and carried unanimously.

10

11 Interim Manager Hewitt reminded Council members to prepare their 2019 paving priority
12 lists.

13

14 Mayor Hendershot announced the Moundsville Rifle & Pistol Club is celebrating 30 years
15 of activities at the former City barn. A dinner will be held at the facility on December 9,
16 2018 from 2:00 to 5:00 PM.

17

18 Interim Manager Hewitt announced that she would be on vacation the week after
19 Thanksgiving, and City Treasurer Ankrom will serve as the Acting City Manager during
20 that time.

21

22 **COUNCIL ITEMS:**

23 * **Saunders** – Wished everyone a Happy Thanksgiving!

24

25 * **Hunt** – Agreed that the Marshall County Christmas Parade was wonderful! She hopes
26 the Chamber of Commerce will continue to hold evening parades. She would also like
27 City officials to consider partnering with the Chamber, and maybe local schools, in
28 organizing a winter festival or light displays, and perhaps have a City float in future
29 parades.

30 * Volunteered with the Fire Department in raising support for Shriners Hospital.

31 * Wished everyone a Happy Thanksgiving!

32

33 * **Remke** – Congratulated the Fire Department on the success of their Open House!
34 Agreed it was a fantastic day to serve the Community!

35 * Congratulated the Marshall County Chamber of Commerce, and their sponsors, on a
36 successful parade!

37 * Would like to take Council members to Cambridge, Ohio on December 1, 2018 to see
38 the Dickens Village display. He would like to organize a similar event for Moundsville.

39 * Wished everyone a Happy Thanksgiving!

40 * Mentioned working with Appliance Connection to organize a cooking competition.

41 * Reminded that there is a meeting, on November 29, 2018 at 10:00 am, with the Better
42 Buildings committee.

1 * **Dewitt** – Informed that Rick Healy of BelOMar went to the recycling conference and
2 obtained information. She would like to continue moving forward with offering recycling
3 services.

4 * Wished everyone a Happy Thanksgiving!

5

6 * **Wood** – Wished everyone a Happy Thanksgiving!

7

8 * **Haynes** – Wished everyone a Happy Thanksgiving!

9 * Asked whether the clothing allowances had been distributed, which they were.

10

11 Councilman Haynes made the motion to adjourn, which was seconded by Vice Mayor
12 Remke. Meeting adjourned at 9:15 PM.

13

14

15

16 _____
Karen L Ankrom, Acting City Clerk

Allen R Hendershot, Mayor