

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, DECEMBER 18, 2018**

3  
4 The Council of the City of Moundsville met in regular session in the Council Chambers  
5 on December 18, 2018 at 7:00 pm.

6  
7 Meeting was called to order by Mayor Allen R Hendershot, who also gave the invocation.

8  
9 Acting City Clerk Ankrom called the roll and the following Councilpersons were in  
10 attendance: DeWitt, Haynes, Hunt, Vice Mayor Remke, Saunders, Wood and Mayor  
11 Hendershot. Also present were Interim City Manager Hewitt, Fire Chief Brandon, Police  
12 Chief Mitchell, Public Works Foreman Wallace, Building Inspector Wilson, Recreation  
13 Director Coville, CPA Goddard, and Attorney White.

14  
15 **MINUTES:**

16 **Regular Council Meeting of December 4, 2018**

17 Councilman Haynes made a motion to accept the minutes from the December 4, 2018  
18 Regular Meeting, which was seconded by Vice Mayor Remke.

19  
20 Councilman Wood pointed out the discussion on page 3, line 13, which should read that  
21 income from the prospective service fees, charged by the Fire Department, will not be  
22 used to hire personnel. He wanted to clarify that no funds received from the service fees  
23 will be used to hire additional Fire Department staff.

24  
25 Motion to accept the minutes as amended carried unanimously.

26  
27 **Special Council Meeting of December 12, 2018**

28 Vice Mayor Remke made a motion to accept the December 12, 2018 Special Meeting  
29 minutes, which was seconded by Councilwoman DeWitt.

30  
31 It was noted that the December 12, 2018 Special Meeting began at 5:00 PM, not 6:00 PM.

32  
33 Motion to approve the amended minutes carried unanimously.

34  
35 **NEW BUSINESS**

36 **Election of Mayor and Vice Mayor for 2019**

37 Councilwoman Dewitt made a motion electing Vice Mayor Remke to serve as Mayor for  
38 the 2019 calendar year. Motion was seconded by Councilwoman Hunt.

39  
40 Mayor Hendershot called for a roll call vote, to which Acting Clerk Ankrom announced  
41 the following tally: 7 yeas. Motion carried unanimously.

1 Councilwoman Hunt made a motion to close the nominations for Mayor, which  
2 Councilwoman Dewitt seconded; and the motion carried unanimously.

3  
4 Vice Mayor Remke made a motion electing Councilman Wood to serve as Vice Mayor for  
5 the 2019 calendar year. Motion was seconded by Councilwoman Dewitt.

6  
7 Mayor Hendershot called for a roll call vote, to which Acting Clerk Ankrom announced  
8 the following tally: 7 yeas. Motion carried unanimously.

9  
10 Councilwoman Hunt made a motion to close the nominations for Vice Mayor, which  
11 Councilwoman Dewitt seconded; and the motion carried unanimously.

12  
13 **GENERAL PUBLIC HEARING:**  
14 H Carl Boso Jr of 305 10<sup>th</sup> Street noticed there still hasn't been anything done about the  
15 campers in Varlas' trailer park.

16  
17 Mr. Boso also asked about renewing the lease for the boat docks. He will begin removing  
18 the poles and docks, if City Council isn't planning to renew his lease.

19  
20 Mr. Boso thanked Council for keeping an eye on things at his property by the railroad  
21 tracks. All of the proper permits were obtained and burning was done legally.

22  
23 **Presentation of House Decorating Awards**  
24 **Brian Whitecotton, 18 Hickory Avenue**, was present to receive the certificate and check  
25 for 1<sup>st</sup> Place in the 2018 House Decorating Contest.

26  
27 **Zach Smith, 1200 4<sup>th</sup> Street**, was also present to receive a certificate and check for 2<sup>nd</sup>  
28 Place in the 2018 House Decorating Contest.

29  
30 **Carrie Lohr, 10 Locust Avenue**, was not present to receive the award for 3<sup>rd</sup> Place in the  
31 2018 House Decorating Contest.

32  
33 **Presentation of Plaque to Mayor Allen R Hendershot**  
34 Mayor Hendershot was honored with a plaque, to be hung in the City Council Chambers  
35 with the other former Mayors of Moundsville. Mayor Hendershot acknowledged his wife,  
36 Bonnie, for her faithful support during his 40 years of service to the City of Moundsville.

37  
38 **Shelly Thomas, WesBanco**  
39 Shelly Thomas from WesBanco presented a Banking Services Proposal, explaining the  
40 services that would be offered to the City of Moundsville, should the General Fund  
41 account be moved to their institution. Personnel from WesBanco analyzed the September  
42 and October General Fund bank statements and reviewed some information from the

1 current credit card service provider in order to compile and compare rates and services.  
2 Vice Mayor Remke made a motion to discuss this more in-depth at the January 2019  
3 Finance Committee. Councilwoman Dewitt seconded the motion, which carried  
4 unanimously.

5  
6 No one else wished to address Council at this time.

7  
8 **OLD BUSINESS:**

9 **Discussion and Approval of an Ordinance Implementing a Program to Charge for**  
10 **Emergency Fire Department Responses (Second Reading)**

11  
12 Attorney White read the ordinance by title only:  
13 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**  
14 **VIRGINIA, ESTABLISHING AND IMPLEMENTING A PROGRAM TO**  
15 **CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY**  
16 **AND NON-EMERGENCY SERVICES RENDERED BY THE MOUNDSVILLE**  
17 **FIRE DEPARTMENT (SECOND READING)**

18  
19 Councilwoman Dewitt made a motion to table the ordinance, in light of new information  
20 received by Council. Vice Mayor Remke seconded the motion, which carried  
21 unanimously.

22  
23 **Other Items to be Discussed by Council**

24 \* Councilwoman Dewitt thanked Mayor Hendershot for his faithful service to the City of  
25 Moundsville!

26  
27 \* Councilman Wood thanked Bonnie Hendershot for her support during her husband's  
28 tenure with the City, and congratulated Mayor Hendershot for doing a "good job!"

29  
30 \* Councilman Haynes asked about the storage container apartments on Ash Avenue and  
31 whether City officials were making sure regulations are being met. Fire Chief Brandon  
32 confirmed the apartments passed inspection requirements set by West Virginia State Code;  
33 and Inspector Wilson is keeping an eye on construction. The containers will be properly  
34 insulated and drywalled. The sewer lines will connect to the City sewer; and Inspector  
35 Wilson will check to make sure no lines are exposed above-ground. There will be only  
36 one resident per container, which will have a front door entrance and a rear window. Vice  
37 Mayor Remke would like to have the schematics available for Council's review at the next  
38 meeting.

39  
40 \* Councilman Haynes thanked Mayor Hendershot for his service!

41  
42 \* Vice Mayor Remke expressed appreciation for Mayor Hendershot and everything he has

1 done for the City of Moundsville.

2

3 \* Vice Mayor Remke asked about the mustard truck; a letter has been sent.

4

5 \* Councilman Saunders congratulated Mayor Hendershot for a job well done!

6

7 \* Councilman Saunders asked about the pole on Poplar Avenue. Interim Manager Hewitt  
8 will confirm that Secretary Kaufman reported the light after she received the pole number.

9

10 \* Councilman Saunders asked about the firewood selling; a letter has been sent but no  
11 response received yet.

12

13 \* Councilman Saunders thanked Interim Manager Hewitt for driving him and his wife  
14 during the house decoration judging.

15

16 **NEW BUSINESS:**

17 **Appointment to the City Manager Vacancy**

18 Interim Manager Hewitt will swear in the newly-appointed City Manager, Rick Healy, on  
19 December 28, 2018. Mr. Healy thanked City Council for their support and is looking  
20 forward to getting started.

21

22 **Discussion of Splitting Audit Compilation Fees with the Water Board, Sanitary  
23 Board, and Stormwater Board**

24 Mayor Hendershot informed that the Moundsville Water Board was agreeable to sharing  
25 the cost of the financial statement compilation. The Water Board accountant suggested  
26 having the billing hours broken down by the amount of time spent on each fund.  
27 Councilwoman Dewitt made a motion to split the audit compilation fees with the Water,  
28 Sanitary, and Stormwater Boards. Motion was seconded by Councilman Wood and  
29 carried unanimously.

30

31 **Discussion and Award of the 2019 Fireworks Bids**

32 Vice Mayor Remke is drafting a letter of request to the Marshall County Commission,  
33 asking for financial support of the annual fireworks display. Councilman Saunders made  
34 a motion to accept Pyrotecnico's bid of \$14,750.00, which was lower than the \$15,000.00  
35 quote from Hamburg Fireworks Display. Motion was seconded by Councilwoman Dewitt  
36 and carried unanimously.

37

38 **Discussion and Award of Sanitation Trucks Bid**

39 Vice Mayor Remke made a motion to accept the only bid of \$394,542.00 from Hunter  
40 Truck Sales. Motion was seconded by Councilman Saunders and carried unanimously.  
41 Monthly lease payments will come from the Sanitation Fund; and it has not yet been  
42 determined if a down payment will be made.

1 **Discussion and Award of Dump Truck Bids**

2 Three bids were received: Jim Robinson Ford Inc bid \$46,768.00; Doan Ford quoted  
3 \$45,628.50; and a \$45,958.00 bid was received from Stephens Auto Center. Vice Mayor  
4 Remke made a motion to accept the \$45,628.50 low bid from Doan Ford in Belmont,  
5 Ohio. Motion was seconded by Councilman Saunders and carried unanimously.

6  
7 **Discussion of Interest Rate Quote from Banks for Funding of the 2019 Dump Truck  
8 with Plow & Spreader (Bid was awarded June 19, 2018)**

9 Vice Mayor Remke made a motion to table discussion on the financing of the 2019 dump  
10 truck; motion died for the lack of a second.

11  
12 Councilman Saunders made a motion to accept Unified Bank's quote at 3.65% interest for  
13 two years. Motion was seconded by Vice Mayor Remke and carried unanimously.

14  
15 **Appointment to the Sanitation Sub-Committee**

16 Interim Manager Hewitt explained that Dennis Hall of 23 Oak Avenue was the only letter  
17 of interest received for the Sanitation Committee. Councilwoman Dewitt made a motion  
18 to appoint Dennis Hall to the Sanitation Committee. Motion was seconded by  
19 Councilman Wood and carried unanimously.

20  
21 **Appointment to the Historic Landmarks Commission**

22 Interim Manager Hewitt confirmed that all five seats on the Historic Landmarks  
23 Commission are expired. Hilda Blake is no longer interested in serving on the  
24 Commission; however, Jane Klug of 2015 Jackson Street would like to be re-appointed.  
25 Councilman Saunders made a motion to re-appoint Jane Klug to the Historic Landmarks  
26 Commission. Motion was seconded by Councilman Haynes and carried unanimously. It  
27 was suggested to send an appreciation award to Hilda Blake for her long-standing service.

28  
29 **Other items to be Discussed by Council**

30 \* Vice Mayor Remke made a motion to discuss, at the January 2019 Traffic Committee,  
31 installing a 4-way stop sign at 7<sup>th</sup> Street and Poplar Avenue. Motion was seconded by  
32 Councilwoman Dewitt and carried unanimously.

33  
34 \* Vice Mayor Remke wants to discuss, at the next Regular Council Meeting, sponsoring  
35 the January 17, 2019 Business After Hours. The function would only cost about \$300.00  
36 and could be held at the new Sanitation garage. This would allow the business community  
37 to meet the newly-appointed City Manager and learn about progress at Four Seasons Pool.

38  
39 \* Councilman Wood asked about 120 Poplar Avenue. Inspector Wilson informed that the  
40 contractor has been working on another job site, but will get the demolition done as soon  
41 as he can.

1 \* Councilwoman Dewitt congratulated Rick Healy on his appointment to City Manager!  
2 She also congratulated Vice Mayor Remke and Councilman Wood on their election to  
3 Mayor and Vice Mayor!

4  
5 \* Councilman Saunders congratulated Rick Healy on his appointment to City Manager!

6  
7 \* Councilman Saunders asked if paving projects were current. Interim Manager Hewitt  
8 stated that Phases II and III won't be started until spring.

9  
10 \* Councilman Saunders congratulated Vice Mayor Remke and Councilman Wood for their  
11 election to Mayor and Vice Mayor!

12  
13 **MANAGER ITEMS:**

14 Interim Manager Hewitt reviewed the report she had copied to City Council members.

15  
16 Interim Manager Hewitt informed that Richard Davis and Richard White were hired for  
17 the Public Works Department.

18  
19 Interim Manager Hewitt asked Council members to confirm their attendance at the West  
20 Virginia Municipal League Winter Conference in January.

21  
22 Interim Manager Hewitt thanked Council for their support and confidence as she served  
23 as the Interim City Manager. She is also appreciative of the Department Heads and Office  
24 Staff for their cooperation. She is eager to work with Rick Healy!

25  
26 Interim Manager Hewitt received a Thank You card from the Moundsville Veterans Honor  
27 Guard. The funds donated provided four families with flag display cases. Councilwoman  
28 Dewitt made a motion to receive and file the card. Motion was seconded by Councilman  
29 Wood and carried unanimously.

30  
31 Attorney White presented legal ads to be received and filed. Councilman Saunders made  
32 a motion to receive and file legal ads:

- 33 Public Hearing for Zone Change at 1513 3<sup>rd</sup> Street published December 6
  - 34 Public Hearing for Zone Change at Walnut-Fostoria published December 3
- 35 Motion was seconded by Vice Mayor Remke and carried unanimously.

36  
37 **MAYOR ITEMS:**

38 Mayor Hendershot stated he is honored to have served the City of Moundsville for 40  
39 years! He is extremely honored and humbled by the support of the citizens who elected  
40 him to City Council.

41  
42 Mayor Hendershot wished everyone a "Merry Christmas and Happy New Year!"

1 **COMMITTEE REPORTS:**

2 *Discussion of Recommendations by the Finance Committee*

3 The Finance Committee will meet first, on the second Tuesday in January 2019; Vice  
4 Mayor Remke will have Committee appointments ready for the first of the new year.

6 *Discussion of Recommendations by the Traffic Committee*

7 The Traffic Committee will meet immediately following the Finance Committee.

9 *Discussion of Recommendations by the Policy Committee*

10 The Policy Committee will meet immediately following the Traffic Committee.

12 **COUNCIL ITEMS:**

13 \* **Haynes** – Thanked Interim Manager Hewitt for her efforts!

15 Thanked Rick Healy for accepting the responsibilities of City Manager!

17 \* **Wood** – Thanked Interim Manager Hewitt for her hard work!

19 Congratulated Rick Healy on his appointment as City Manager!

21 \* **Dewitt** – Wished everyone a “Merry Christmas and Happy New Year!”

23 \* **Remke** – Wished everyone a “Merry Christmas and Happy New Year!”

25 Congratulated Interim Manager Hewitt on her diligent service and Rick Healy on his  
26 appointment.

28 \* **Saunders** – Thanked Council members for working together and conducting great  
29 interviews for the City Manager position.

31 Thanked Interim Manager Hewitt for her hard work in the Manager position.

33 Wished Rick Healy “Good Luck!”

35 Councilman Saunders made a motion to adjourn, which was seconded by Councilman  
36 Haynes. Meeting adjourned at 8:09 PM.

40 

---

Karen L Ankrom, Acting City Clerk

---

Allen R Hendershot, Mayor