

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JUNE 1, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on June 1, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

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9 Invocation by Vice Mayor Judy Hunt.

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11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Vice Mayor Hunt, Wallace, S. Wood and
13 Mayor David Wood. Absent: Saunders. Also present were City Manager Healy,
14 City Clerk Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief Mitchell
15 and Attorney White.

16
17 **MINUTES:**

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19 **Regular Council Meeting of May 18, 2021.**

20 Councilwoman DeWitt moved to approve the minutes of the regular council
21 meeting of May 18, 2021, seconded by Vice Mayor Hunt. Motion carried
22 unanimously.

23
24 **PUBLIC HEARING:**

25 Councilwoman S. Wood moved to hold a public hearing on the Stormwater Rate
26 Increase, seconded by Vice Mayor Hunt. Motion carried unanimously. Mayor D.
27 Wood announced anyone in the audience wishing to address council concerning
28 the Stormwater Rate Increase may speak for 5 minutes.

29 * Dorothy Myers, Nana's Pizza & Pies, asked for an explanation on the rate
30 increase. Superintendent Larry Bonar explained the increase.

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32 Councilman Chamberlain moved to close the public hearing, seconded by Vice
33 Mayor Hunt. Motion carried unanimously.

34
35 **GENERAL PUBLIC HEARING:**

36 * Dorothy Myers, Nana's Pizza & Pies, said her granddaughter's business has
37 struggled through Covid. However, she continues to receive parking tickets and
38 asked council to accommodate the business owners with parking spaces closer to
39 their business.

1 * Carl Boso, 305 10th Street, said he received a letter from the City Manager
2 concerning the issues he spoke about at the last council meeting. He said he
3 doesn't believe that police are patrolling on 10th Street. He received a letter from
4 the Building Inspector concerning his Lockwood Avenue property. He feels the
5 city needs to send letters to other violators as well. Mr. Boso provided a list of
6 addresses for high grass, junk vehicles and campers.

7
8 * Phil Remke, 1509 Eighth Street, announced a town meeting concerning the
9 Kammer Mitchell Plant is being held Wednesday, June 2, 2021 at 9:00 a.m. at the
10 Moundsville Volunteer Fire Department on First Street. He suggested city council
11 write a letter or attend the meeting expressing how much our area needs the plant.
12 Mr. Remke expressed a great thanks to the City of Moundsville and Council for
13 helping host the Super Kids Soap Box Derby. It was a great event.

14
15 **CITY MANAGER ITEMS:**

16
17 City Manager Healy presented the following report to council:

18 Personnel

- 19 • Two people have been hired in Parks & Recreation Department, one
20 lifeguard and one desk clerk. We are still accepting applications for both of
21 these positions.
22 • Tomorrow is the deadline for applications for the full-time and summer
23 Street Department positions. Interviews will be done late this week or early
24 next week.

25 1. Project plans and construction documents are almost complete, and the bid
26 advertisement is awaiting the final dates for the new city building and public safety
27 building. Our expectation is that it will be advertised within the next week or two.
28 Until that time, final designs are on-going.

29 2. With Councilman Chamberlain assisting in the communication, Mr. Larry
30 Skrzypek has informed us that he cannot take the Owner's Rep position due to his
31 current position with the Northwood project and family health issues. Late this
32 afternoon, he gave me some other options, and I will be contacting them tomorrow.
33 Unfortunately, there is limited individuals that do work similar to Larry. The other
34 options are going to be project management firms.

35 3. Kim is going to hand out a packet containing numerous documents related to
36 the guidance from the US Treasury Department for the American Rescue Plan. On
37 top is the updated amount Moundsville is to receive. You will see highlighted is
38 Moundsville at \$3,645,482.81. That is an increase of over \$215,000. Under that
39 sheet is an Eligible Use Worksheet, a fact sheet, a memorandum on additional

1 guidance, and an updated FAQ sheet. I would suggest that Council read through
2 these guidelines and consider some different ways to utilize this funding prior to
3 having a workshop. Those ideas could be forwarded to me and compiled, and
4 possibly checked for eligibility. This would eliminate discussing ideas at length at
5 a workshop that ultimately would not be eligible. I will work with Mayor Wood to
6 develop the best method for this.

7 4. This is a reminder of the \$250,000 CDBG COVID assistance grant that the city
8 has received to assist residents with mortgage, rental, and/or utility costs that have
9 fallen behind as a result of COVID. Residents must meet income guidelines and
10 produce proper documentation. Applications are available at the City Building,
11 Four Seasons Pool, and on the website. Belomar Regional Council is handling the
12 application intake and processing, and any questions can be directed to Natalie
13 Hamilton of Belomar at 304-242-1800 or call the City Clerk's Office at 304-845-
14 3394. To date, Belomar has sent out over twenty applications, and received three
15 back completed.

16 5. We have not yet received a hard copy of the asbestos test report for the Sanford
17 Center. However, the last discussion that Building Inspector Richmond had with
18 the consultant he indicated that it was not as bad as he first thought. Once we get
19 the report, we can begin the bidding process for asbestos removal and demolition.

20 6. The committee to select the engineering firm for the city and Water and
21 Sanitary Boards will meet tomorrow to hear presentations from the top three firms
22 that were short-listed. Those firms are Burgess & Niple, Civil & Environmental
23 Consultants, and The Thrasher Group. My hope is that we can begin negotiations
24 immediately and have something in place for Council to approve by the first of
25 July.

26 7. Our website had 3,869 visits last month and 9,209 views. The most popular
27 page was the online bill pay page, followed by the departments tab, employment
28 opportunities, and the Four Seasons Pool page.

29 8. Data Max collections for May totaled \$1,583.56, netting \$791.98 for the city.
30 To date, Data Max has collected \$356,596.67, resulting in \$178,298.34 for the city.

31 9. The bathroom renovation project at Four Seasons Pool has been completed.
32 The rooms were opened last Friday morning. The early feedback has been great by
33 the patrons. Both restrooms are not fully ADA compliant and accessible to all. A
34 reminder that this project was partially funded through a Land & Water
35 Conservation Grant, with an additional amendment. Land & Water reimbursed
36 invoices at a 50% rate. We currently have a Land & Water application in for Park
37 View, with awards coming in the next month or two.

38 10. The tank for the Splash Pad was installed late last week, and the plumbing is
39 now through the wall and into the control room. Work is proceeding well, even
40 with the initial two-week delay in the tank delivery.

1 11. A five-on-five boys and girls basketball tournament will be held starting next
2 week at East End. A baseball/softball camp is being planned for July and a
3 volleyball camp for August.

4 12. Tomorrow marks the first Wander Out Wednesday of the season. I will allow
5 Councilperson Sara Wood to elaborate on this more, but plan to have lunch on
6 Jefferson Avenue tomorrow between 11-2.

7 13. I attended the Super Kids Soap Box Derby last week sponsored for former
8 Councilman Phil Remke and his family. This event was great for the kids involved
9 and the community. I can't say it was the highlight, but the initial race between
10 Mr. Remke and Mayor Wood was nearly a photo finish. I'm sure the Mayor will
11 elaborate on this in his report.

12 14. I also attended the annual Memorial Day Service yesterday. It was perfect
13 weather, and the service reminded all of us what Memorial Day is all about.
14 Mayor Wood was also in attendance, and Chief Mitchell, and Firefighters Justin
15 Williams and Brittany Dagrava laid flowers representing their professions.

16 15. Remember our small businesses and restaurants are our backbone. Keep
17 supporting them.

18
19 Mayor D. Wood asked if council members had any questions for the City Manager.

20 * Vice Mayor Hunt asked if Data Max is able to collect fines & costs for
21 municipalities? Manager Healy said they are not quite ready.

22 * Vice Mayor Hunt asked if there will be a grand opening for the Splash Pad?
23 Manager Healy said most definitely.

24 * Councilwoman S. Wood asked when the Park View Playground grant will be
25 awarded? Manager Healy said not for 1-2 months.

26
27 **OLD BUSINESS:**

28
29 **Discussion and Approval of an Ordinance Providing for a Stormwater Rate**
30 **Increase. (Third and Final Reading)**

31 Attorney White read the following ordinance by title only to be passed by council
32 on third and final reading:

33
34 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
35 **WEST VIRGINIA, AMENDING THE CODE OF THE CITY OF**
36 **MOUNDSVILLE BY AMENDING AND REENACTING SECTION 922.05**
37 **AND 922.06 PROVIDING FOR INCREASED STORMWATER USER FEES**
38 **FOR NON-RESIDENTIAL PROPERTIES. (THIRD AND FINAL**
39 **READING)**

40 Councilwoman DeWitt moved to approve the rate increase ordinance, seconded by

1 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk Hewitt
2 announced the following tally. 6 yeas. Motion carried unanimously.

3
4 **Other Items to be Discussed by Council.**

5 * Vice Mayor Hunt said the paving around the East End Playground looks great.
6 Manager Healy said the painting with activity stencils is next. Also, the restroom
7 renovation is a great addition to the pool.

8 * Councilman Chamberlain commended the Street Department on the concrete
9 repairs to Mulberry Avenue.

10
11 **NEW BUSINESS:**

12 **Discussion and Approval of the 2020-2021 General Fund Budget Revision #3.**

13 Vice Mayor Hunt moved to approve the 2020-2021 General Fund Budget Revision
14 #3, seconded by Councilwoman S. Wood. Motion carried unanimously.

15
16 **Discussion and Approval of the 2020-2021 Coal Severance Budget Revision #2.**

17 Councilwoman S. Wood moved to approve the 2020-2021 Coal Severance Budget
18 Revision #2, seconded by Vice Mayor Hunt. Motion carried unanimously.

19
20 **Discussion and Award of the Paving Bids.**

21 Councilman Chamberlain moved to award the paving bids to Cast & Baker in the
22 amount of \$676,273.15, seconded by Vice Mayor Hunt. Mayor D. Wood called for
23 a voice vote. City Clerk Hewitt announced the following tally. 6 yeas. Motion
24 carried unanimously.

25
26 **Discussion and Approval of the Recommendation of the Moundsville Arts &
27 Culture Commission to Fill the Unexpired Term of Joy VanScyoc.**

28 Councilwoman S. Wood announced the recommendation of the Arts & Culture
29 Commission is David Bougher. Councilman Chamberlain moved to appoint Mr.
30 Bougher to the commission, seconded by Councilwoman S. Wood. Motion carried
31 unanimously.

32
33 **Other Items to be Discussed by Council.**

34 * Councilwoman DeWitt asked when Cast & Baker said they can start paving?
35 Manager Healy said immediately.

36 * Councilwoman S. Wood announced the following dates have been set for Jefferson
37 Friday's: August 13 – Zane Run Band; September 17 – Eli Lambie Band; and
38 October 8 – Juke Box.

39 * Councilwoman S. Wood also announced the Arts & Culture Commission is
40 partnering with the Marshall County Chamber of Commerce to host "Wander Out

1 Wednesday's" every 1st & 3rd Wednesday of June, July and August. Food vendors
2 on Jefferson Avenue also with music on the first Wednesday.

3 * Vice Mayor Hunt wished to thank the Moundsville Honor Guard for participating
4 in the Memorial Day celebration at the Marshall County Courthouse as well as
5 visiting 30 cemeteries over 3 days placing flags on the graves of fallen soldiers. She
6 said her 91 year old father is in the Honor Guard.

7 * Vice Mayor Hunt thanked the Street Department for cutting the weeds on Cherokee
8 Drive.

9 * Councilman Chamberlain commended Phil Remke and his family for organizing
10 such a great Soap Box Derby event for special needs children.

11 * Councilman Chamberlain announced a town meeting is scheduled on Wednesday
12 morning concerning the possible closure to the Mitchell Power Plant. He feels it is
13 critical that Marshall County does not lose the facility.

14
15 **MAYOR ITEMS:**

16 * Mayor D. Wood asked Manager Healy to schedule a manager's workshop to
17 discuss how council can best utilize the American Rescue Act funds. He suggested
18 meeting on Thursday, June 10, 2021 at 5:00 p.m. Manager Healy asked council
19 members to email him their suggestions by June 8th or 9th.

20 * Mayor D. Wood reminded council forms were in packets for city manager's
21 evaluation. He asked council members to bring their forms and please be prepared.

22 * Mayor D. Wood will attend interviews for engineering firms along with City
23 Manager Healy, Water Superintendent Roberts and Sanitary/Stormwater
24 Superintendent Minor.

25 * Mayor D. Wood asked for an update on the Juneteenth celebration. Councilwoman
26 S. Wood said the Juneteenth committee is partnering with the Marshall County
27 Historical Society at the Riverfront in which the Historical Society is holding a West
28 Virginia Day celebration. There will be multiple events happening that day.
29 Councilman Saunders and Brianna Hickman will have an art booth at the Riverfront.
30 The Moundsville Arts & Culture Commission will be providing the supplies for the
31 booth.

32 * Mayor D. Wood commended Phil Remke for organizing the Special Kids Soap
33 Box Derby. It was a fantastic event.

34 * Mayor D. Wood said the Memorial Day Celebration was a fantastic event on the
35 Courthouse lawn.

36 * Mayor D. Wood asked if the City Manager has any interest in organizing
37 Community Day this year? Manager Healy said he and the Department Heads have
38 discussed sponsoring the Community Day event on August 21, 2021 from 12-4 p.m.

39 * Mayor D. Wood reminded council of the WVML Conference at Oglebay this year
40 August 3-6, 2021.

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COMMITTEE ITEMS:

Reports by the Finance Committee.

The finance committee will meet on Tuesday, June 8, 2021 at 5:00 p.m.

Reports by the Traffic Committee.

The traffic committee will follow the finance meeting.

Reports by the Policy Committee.

The policy committee will follow the traffic meeting.

COUNCIL ITEMS:

* **S. Wood** – Thanked Councilwoman DeWitt and Don DeWitt for baking and decorating the cookies for the kids. A big thanks to everyone who helped especially Vice Mayor Hunt who stayed to help Sara during the whole event. Vice Mayor Hunt said it was rewarding to see the kids smiles.

* **Chamberlain** – moved to place on the traffic sub-committee agenda discussion of parking space for business owners, seconded by Councilwoman S. Wood. Motion carried unanimously.

* **DeWitt** – Sorry she missed the Soap Box Derby.

Councilwoman S. Wood moved to adjourn, seconded by Vice Mayor Hunt.

Motion carried unanimously.

Meeting adjourned at 7:36 p.m.

Sondra J. Hewitt, City Clerk

David Wood, Mayor