

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, FEBRUARY 15, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on February 15, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Chief Mitchell and City Attorney White.
15 Absent: Secretary Scarbin.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of February 1, 2022.**

20 Councilwoman DeWitt moved to approve the minutes of the regular council
21 meeting of February 1, 2022, seconded by Councilman Chamberlain. Motion
22 carried unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 * Joe Parriott, 40 Lily Lane, Moundsville, said he owns 11 rental properties in the
26 city limits of Moundsville and feels the city needs more police protection. He
27 reported several break-ins to his property and asked city council to consider re-
28 allocating some funds to allow for more police officers.

29
30 * Carl Boso, 305 10th Street, asked why city council has never given the fire
31 department equipment they asked for in the budget. He also said police is not
32 patrolling 10th & 12th Street for speeders. Mayor Hunt responded by saying Chief
33 Mitchell provides council with a monthly report of activity in the city. She said
34 December's report showed 45 traffic violations and 44 other arrests such as
35 domestic violence, disorderly conduct, public intoxication, shoplifting and others.
36 City Manager Healy informed Mr. Boso the items they requested in the budget is
37 between the Fire Department, City Council and the City Manager.

38
39 **MANAGER ITEMS:**

40 City Manager Healy provided the following report the council:

1 Presentation of City Fire Department and debut of new duty uniforms. Chief Gary
2 Brandon and Firefighters Brittany DaGrava and Steven Bailey are present showing
3 the new uniforms that the department will begin to wear tomorrow morning. After
4 numerous discussions between Chief Brandon and I concerning the current
5 uniform, I authorized a small amount of money from the 1% to be used to go back
6 to a more professional looking uniform. Public Relations company Cision wrote in
7 a newsletter that uniforms produce many benefits. Among the two most important
8 are creating team spirit and promoting pride. Work uniforms promote a sense of
9 belonging. This, in turn, can improve worker productivity, improve resident and
10 business relations, and convert employees into "brand ambassadors" outside the
11 actual workplace. I'm happy to have these uniforms debuted tonight to City
12 Council.

13 14 Personnel

- 15 • Multiple openings exist in the city. The Fire Department will be testing
16 soon, and applications are being accepted now. We have re-advertised for
17 the Meter Attendant position and will hopefully be hiring the Building
18 Inspector soon. Due to the staffing situation at Four Seasons Pool being
19 limited, we have advertised for lifeguards with the offer of paying for their
20 testing if they pass and sign an employment agreement. This offer has
21 prompted multiple calls and applications. We will know over the next few
22 weeks ultimately how successful this offer works. Applications continue to
23 be accepted for additional desk clerks at the pool, as well.
- 24 • The Police Department testing is Saturday, February 26th.

25
26 1. McKinley is progressing with the design that was shown last month. The
27 structural engineers are placing the beams in the correct positions for the new
28 design and the specifications are being re-written for the removal of the basement.
29 They intend on being at the March Sub-Committee Meeting with the final design
30 and budget estimates. Their hope is that it could be bid in April or May, which
31 lends to the foundation being installed at the time the Geotech engineers
32 recommended. Square footage currently stands at 25,452, with an additional 5,880
33 on the third floor for additional storage.

34 2. Minimal changes have been made to the budget that was presented last week.
35 Finance Director Ankrom continues to tweak the budget, and it will be ready for
36 passage by Council. I am continuing to work on the Jefferson Avenue
37 Revitalization Project.

1 3. If you have not seen it, one of the food boxes that was constructed by John
2 Marshall students under the direction of Ms. Megan Pintus has been installed next
3 to the building on Morton Avenue. As the others are completed, we will be
4 installing them. Eventually, there will be five of these boxes throughout the city:
5 East End Park, Central School, Gateway School (former Park View), here at the
6 building, and one near the Riverfront. The city will be adopting the one located
7 here, with donations being taken anytime by employees, Council, or anyone else
8 wanting to assist. Someone in the office will be designated to oversee the box and
9 make sure it is orderly and full. Part of the grant included food for a couple of
10 fills, so it is loaded now. This is another great partnership with the Marshall
11 County School system, and one that directly will assist our residents.

12 4. We had a record number through the Recycling Center this past Saturday, with
13 sixty-seven vehicles dropping off material. Coordinator Bougher is still working
14 on the next component of recycling, which is all colors of glass.

15 5. Kim spoke with Edgco today concerning the demolition of the Sanford Center.
16 The asbestos abatement has been completed, and actual demolition will begin very
17 soon.

18 6. The Marshall County Home and Business Expo is set for Friday and Saturday,
19 March 4th and 5th. The city will have two booths again this year, and Council is
20 encouraged to attend and help at the booth. The hours are 4-8 on Friday and 10-5
21 on Saturday. Please contact Kim if you can help for a few hours. Also, there will
22 be a kick-off on Thursday evening, with a Business After Hours, from 5-7 PM.
23 Please let Kim know if you would like to attend.

24 7. Next Tuesday we will have a Special Council Meeting at 5:00. Per the Charter,
25 a Budget Message must be delivered to Council by the City Manager prior to
26 February 28. The agenda will include the reading of the Budget Message. This
27 meeting should only be about fifteen minutes.

28 8. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
29 and the Building Commission. Please reach out to anyone that you think may be
30 interested in applying and ask them to contact me.

31
32 Mayor Hunt asked for questions directed to the City Manager from Council:

33 * Vice Mayor Wood-Shaw asked if the other food boxes installed around the city
34 are being adopted by anyone? Manager Healy reported Central School is adopting
35 the one at their school, Gateway School is adopting by their school, the city has
36 adopted the box at the City Building on Morton Avenue. Hopes are that the
37 employees and pool patrons will adopt the one located at Four Seasons Pool and

1 the box at the Riverfront has not been adopted. Councilwoman DeWitt reported
2 the Temple Baptist Church was interested in adopting one. City Manager Healy
3 will contract them.

4 * Vice Mayor Wood-Shaw pointed out that donors should make sure the food
5 being placed in the boxes are not expired. Only supply food that you yourself and
6 your children would eat.

7 * Mayor Hunt said the food boxes are a great idea and sadly reported that 49% of
8 families can't afford basic needs.

9 **OLD BUSINESS:**

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11 **Items to be Discussed by Council.**

12 * Councilman Saunders said people were asking him when the street sweeper will
13 be running. Manager Healy said the street sweeper does not run when
14 temperatures are freezing, but when temperatures warm up a bit it will be out.

15 * Councilman Wood asked for an update on legislation in Charleston. Manager
16 Healy reported several bills are still pending and found there were so many
17 attempting to reduce the fees and taxation that municipalities have imposed.

18 * Councilman Wood commended City Manager Healy on his year-end report.

19 * Councilman Wood asked for an update on the ARP funds. Manager Healy stated
20 he is working on the Business and Resident Grant Programs, and should have them
21 ready in March.

22 * Councilman Wood asked if Manager Healy was able to find any information on
23 the state guidelines for Juneteenth? Manager Healy reported the state has not
24 declared Juneteenth as a holiday, however the Governor signed a proclamation last
25 year declaring the day as a holiday. This proclamation may not happen until closer
26 to June 19, 2022. Manager Healy suggested City Council to make the decision
27 then maybe other cities will follow suit.

28 * Councilman Wood thanked Department Heads for their monthly reports.

29 * Councilman Wood commended Mayor Hunt on her comments to the public
30 speaker.

31
32 **NEW BUSINESS:**

33
34 **Discussion and Approval of a Resolution Authorizing the City Manager to**
35 **Enter into a Contractual Agreement with Zurich for the 2022-2023 Liability**
36 **Insurance Renewal.**

37 Councilman Wood moved to approve the Liability Insurance Renewal resolution,
38 seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

1 **Discussion and Approval Authorizing the City Manager to Obtain**
2 **Engineering Specs for Street Paving.**

3 Councilman Wood moved to approve authorizing the City Manager to obtain
4 engineering spec for street paving, seconded by Vice Mayor Wood-Shaw. Motion
5 carried unanimously.

6
7 **Discussion and Approval of a Resolution to Purchase Real Estate.**

8 Vice Mayor Wood-Shaw moved to approve the resolution to purchase property,
9 seconded by Councilman Chamberlain. Motion carried unanimously.

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11 **Other Items to be Discussed by Council.**

12 * Vice Mayor Wood-Shaw suggested creating a schedule for council members for
13 the March Expo. Councilwoman DeWitt agreed and Vice Mayor Wood-Shaw will
14 create one.

15
16 **MAYOR ITEMS:**

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18 * Mayor Hunt attended a concert at the Strand with Ron Retzer Trio performing.
19 She commended the board members and volunteers for the great job they are doing
20 to keep the Strand Theatre moving forward.

21
22 **COUNCIL ITEMS:**

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24 No council items at this time.

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26 Councilwoman DeWitt moved to adjourn, seconded by Councilman Chamberlain.
27 Motion carried unanimously.

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29 Meeting adjourned at 6:40 p.m.

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33 _____
34 Sondra J. Hewitt, City Clerk

35 _____
36 Judy Hunt, Mayor
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