

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JULY 5, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on July 5, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, Saunders, Vice Mayor Wood-Shaw, D. Wood and
13 Mayor Hunt. Absent: DeWitt & Wallace. Also present were City Manager Healy,
14 City Clerk Hewitt, Finance Director Ankrom, Chief Mitchell, Building Inspector
15 Richmond and City Attorney White. Absent: Secretary Scarbin – vacation.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of June 21, 2022.**

20 Vice Mayor Wood-Shaw moved to approve the minutes of the regular council
21 meeting of June 21, 2022, seconded by Councilman Chamberlain. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 * Casandra Taylor, 314 Ninth Street, requested a veterans parking space for a
26 neighbor of hers. Ms. Taylor was advised the only parking spaces the city
27 designates is handicapped parking.

28
29 * Brenda Snyder, 76 Oak Avenue, said she is opposed to the address changes on
30 Oak Avenue. She has been at that address for many years and feels this will create
31 chaos if they are changed.

32
33 * Christine Berisford, 77 Oak Avenue, asked if the address change will change her
34 deed? Attorney White said it would not affect her deed.

35
36 * Mary Tennant, 78 Oak Avenue, said she feels the city should have notified them
37 of the change before changing the addresses.

38
39 Chief Mitchell advised the residents that safety issues are a contributing factor
40 when changing the addresses. There are some residences with the same address

1 which creates a problem, so the city is correcting that.

2
3 **CITY MANAGER ITEMS:**

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5 City Manager Healy reported having no report for council at this time, due to
6 vacation.

7
8 **OLD BUSINESS:**

9
10 **Discussion and Approval of Amended Stormwater Fee Ordinance (Second**
11 **Reading).**

12 Attorney White read the following ordinance by title only to be passed by council
13 on second reading:

14
15 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
16 **WEST VIRGINIA, AMENDING THE CODE OF THE CITY OF**
17 **MOUNDSVILLE BY AMENDING AND REENACTING SECTIONS 922.05**
18 **AND 922.06 BY PROVIDING A FORMULA FOR COMPUTING FEES ON**
19 **MULTI-LEVEL RENTAL STRUCTURES. (SECOND READING)**

20 Councilman Wood moved to approve the above ordinance, seconded by
21 Councilman Chamberlain. Mayor Hunt called for a voice vote. City Clerk Hewitt
22 announced the following tally. 5 yeas. Motion carried unanimously.

23
24 **Other Items to be Discussed by Council.**

25 * Councilman Chamberlain commented in regards to address changes on Oak
26 Avenue, understands the inconvenience of the change for citizens, however the
27 responsibility does rest upon the city. He suggested in the future to notify the
28 residents of the change.

29 * Councilman Saunders said he thinks the date for the tax sale of the property on
30 Thorn Avenue is going to expire. Councilman Wood said it takes 18 months for an
31 owner to redeem their property in a tax sale.

32 * Councilman Saunders reported the house on Third Street has high grass. Manager
33 Healy said the grass has been cut.

34 * Councilman Saunders commented that council did not vote on changing the
35 addresses on Oak Avenue. Mayor Hunt commented that she feels the City Manager
36 was acting in the best interest of the citizens of the City of Moundsville. She thanked
37 the residents for attending the meeting to express their concerns in front of council.

38 * Vice Mayor Wood-Shaw asked for an update of the Park View playground
39 redevelopment. Manager Healy reported the playground equipment will be
40 delivered by the end of July. Once we have a ship date, we can schedule the

1 installation.

2 * Vice Mayor Wood-Shaw asked for an update on the demolition grant. Manager
3 Healy reported everything has been approved by the state. We are waiting on the
4 final approval to advertise.

5 * Vice Mayor Wood-Shaw asked if individuals are applying for the ARPA grants?
6 Manager Healy reported six applications on his desk today. He did have the notice
7 advertised again hoping to get the word out.

8 * Councilman Wood asked City Manager Healy to explain the process of the ARPA
9 grant application. Manager Healy said the application is received in the front office,
10 time and date stamped, office staff reviews utility information, building inspectors
11 review property and exterior of property, City Manager reviews and finalizes
12 request. The applicant will receive a letter approving or denying the request.

13 * Vice Mayor Wood-Shaw announced the Arts & Culture Commission will be
14 hosting outdoor “Movie Night” Saturday, July 9, 2022 starting at dusk. Also,
15 Jefferson Friday will be July 15, 2022 from 7-10 p.m., with entertainment by
16 Jukebox.

17 * Mayor Hunt said concerning the ARPA grant, some individuals are having
18 difficulty obtaining quotes for their exterior projects and overall costs. Manager
19 Healy said a quote is not required only a list of the overall project and the material
20 or general idea of the cost.

21 * Councilman Chamberlain asked if the request for a veteran parking sign is going
22 to traffic committee? Manager Healy said he was under the impression the request
23 was for a handicapped parking sign which we have a process for. However, the city
24 does not have a process for a veteran parking sign.

25 * Mayor Hunt asked for an update on the bicycle program and software. Manager
26 Healy reported the bicycles are being assembled by the gentleman providing the
27 maintenance for the bikes. Dave from Movatik said we are in the system but our
28 software hasn’t been set up yet. Once City Manager Healy sets that up he will make
29 arrangements to have the bikes assembled.

30

31 **NEW BUSINESS:**

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33 **Consideration of Approval to Give a Notice of Award which is Contingent**
34 **upon the City Securing Funding for the Project Prior to Bid Expiration to the**
35 **Responsible Low Bidder for the Municipal Building Project.**

36 Councilman Chamberlain moved to award the bid and include the alternate costs to
37 & Build in the amount of \$10,585,500.00, seconded by Councilman Wood. Motion
38 carried unanimously.

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40

1 **Appointment to the Moundsville Water Board.**

2 Councilman Saunders moved to re-appoint James Stultz to the Moundsville Water
3 Board, seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

4
5 **Discussion and Approval of a Resolution for the 2022-2023 Coal Severance
6 Budget Revision #1.**

7 Finance Director Ankrom reported this budget revision will set the beginning
8 balance for the Coal Severance fund. Councilman Chamberlain moved to approve
9 the resolution, seconded by Councilman Wood. Motion carried unanimously.

10
11 **Discussion and Approval of An Ordinance Adopting the 2022 State of West
12 Virginia Building Code. (First Reading)**

13 Attorney White read the following ordinance by title only to be passed by council
14 on first reading:

15
16 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,
17 WEST VIRGINIA, AMENDING AND REENACTING SECTION 1731.01 OF
18 THE MUNICIPAL CODE OF THE CITY OF MOUNDSVILLE TO
19 PROVIDE FOR THE ADOPTION OF THE STATE BUILDING CODE AND
20 VARIOUS NATIONAL AND INTERNATIONAL CODES. (FIRST
21 READING)**

22 Councilman Wood moved to approve the above ordinance, seconded by Vice
23 Mayor Wood-Shaw. Mayor Hunt called for a voice vote. City Clerk Hewitt
24 announced the following tally. 5 yeas. Motion carried unanimously.

25
26 **Other Items to be Discussed by Council.**

27 * Councilman Wood moved to discuss at the policy meeting of changing the date of
28 the regular council meeting of August 2 due to the WVML Conference, seconded by
29 Councilman Saunders. Motion carried unanimously.

30 * Councilman Saunders moved to discuss Veterans Parking sign in the city. Motion
31 failed for lack of a second.

32
33 **MAYOR ITEMS:**

34 * Mayor Hunt said it was great to be a part of the Business After Hours held on June
35 23rd showcasing the Four Seasons Pool Splash Pad.

36 * Mayor Hunt attended the city's fireworks show and said a large number of people
37 attended.

38 * Mayor Hunt thanked the street crew that cut the grass and trimmed the bushes at
39 the entrance to Cherokee Hills.

40

1 **COUNCIL ITEMS:**

2 * **Chamberlain** – Announced he attend the MEDC meeting as the city’s
3 representative and reported the board elected Howard Coffield as their president
4 starting July 1 and Gary Crippin will be the Vice President. The Treasurer is Hilda
5 Blake assisted by Rosalyn Rhodes and Karen Baker is the secretary.

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7 Councilman Saunders moved to adjourn, seconded by Vice Mayor Wood-Shaw.
8 Motion carried unanimously.

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10 Meeting adjourned at 6:48 p.m.

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Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor