



City of Moundsville

PO Box E, Moundsville, WV 26041-0955

Phone (304) 845-3394 Fax (304) 845-7130

Blank Business License Application

Application is hereby made for license(s) to conduct the business, activity, trade, or employment indicated below for the year beginning _____

ALL CITY LICENSES ARE ISSUED FOR A FISCAL YEAR AND EXPIRE JUNE 30 OF EACH YEAR. THE BUSINESS MUST BE RENEWED BEFORE JULY 1 OF EACH YEAR. ANY BUSINESS WHO FAILS TO MAKE THE APPROPRIATE APPLICATION, FAILS TO RENEW ITS ANNUAL CITY LICENSE OR FAILS TO PAY THE APPROPRIATE TOTAL LICENSE FEE IS LIABLE FOR A PENALTY OF 10% PER MONTH FOR EACH MONTH THE BUSINESS ACTIVITY IS CONDUCTED WITHOUT A VALID LICENSE.

Account _____

Name _____

Address _____

MUST HAVE STATE OF WEST VIRGINIA LICENSE

APPLICANT MUST PROVIDE A COPY OF A STATE OF WV BEER, LIQUOR, OR WINE CERTIFICATION BEFORE A LICENSE CAN BE APPROVED AND ISSUED. A CITY LICENSE WILL NOT BE ISSUED IF THE APPLICATION FILED IS NOT COMPLETE OR THE CORRECT FEE IS NOT PAID.

PRIVATE CLUBS AND BEER/WINE DEALERS MUST PRESENT THEIR WV LICENSE BEFORE CITY LICENSE MAY BE ISSUED

YOUR LICENSE EXPIRES JUNE 30 - FAILURE TO SECURE A NEW LICENSE BEFORE JULY 1 RESULTS IN A 10% PENALTY PER MONTH

THIS APPLICATION IN ITS ENTIRETY AND CHECK MUST BE ENCLOSED BEFORE CITY LICENSE IS PROCESSED. PAY ALL OF THE REQUIRED FEES AND SUBMIT THE APPLICATION ALONG WITH PAYMENT TO THE OFFICE OF THE CITY CLERK.

FOR QUESTIONS CONCERNING THIS APPLICATION CONTACT THE CITY CLERK'S OFFICE AT (304) 845-3394 OR (304)845-3398.

| CODE | MUNICIPAL LICENSE CATEGORIES and ANNUAL FEES | QTY | AMOUNT | TOTAL DUE |
|--|--|-----|-------------------------|-----------|
| 01 | General Business | | 15.00 | |
| 02A | Beer - Retail | | 100.00 | |
| 02B | Beer - Package | | 15.00 | |
| 03 | Wine | | 150.00 | |
| 04A | Private Club - Fraternal | | 375.00 | |
| 04B | Private Club - Private (Less Than 1,000 Members) | | 500.00 | |
| 04C | Private Club - Private (More Than 1,000 Members) | | 1,250.00 | |
| 05 | Class A Liquor Sales | | 500.00 | |
| 06 | Pool Tables (1st Table) | | 25.00 | |
| 06A | Pool Tables (Each Additional Table) | | 15.00 | |
| 07A | Misc Machines All .25+ Gaming & Music | | 12.50 | |
| 07B | Misc Machine - Blanket License (20+) | | 250.00 | |
| 08 | Pawnshop/Pawnbroker | | 100.00 | |
| 09 | Hawker/Peddler | | 10.00 | |
| 09A | Hawker/Peddler - Background Check | | 75.00 | |
| 10 | Massage Therapy | | 15.00 | |
| 11 | Weapons Sale | | 10.00 | |
| 12 | Campgrounds | | 10.00 | |
| 13 | Duplicate License | | 5.00 | |
| TOTAL AMOUNT OF TAX DUE | | | | |
| 10% PENALTY PER MONTH OF DELINQUENCY | | | | |
| LESS CREDIT FROM A PREVIOUS PERIOD | | | | |
| ADD PREVIOUS BALANCE FROM PRIOR FILINGS | | | | |
| LIST TYPES OF MACHINES & LOCATIONS | | | TOTAL REMITTANCE | |
| _____ _____ _____ | | | | |

SIGNATURE OF APPLICANT

PRINT NAME

EMAIL

OFFICIAL TITLE

DATE

TAX ID# OR SS#

PHONE

BUSINESS LOCATION

MAKE CHECK PAYABLE AND REMIT TO - City of Moundsville - PO Box E - Moundsville, WV 26041-0955