

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, SEPTEMBER 21, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on September 21, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Vice Mayor Hunt, S. Wood and Mayor David
13 Wood. Absent: Saunders. Also present were City Manager Healy, City Clerk
14 Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief Mitchell and Attorney
15 White.

16
17 **MINUTES:**

18 **Regular Council Meeting of September 7, 2021.**

19 Councilman Chamberlain moved to approve the minutes of the regular council
20 meeting of September 7, 2021, seconded by Vice Mayor Hunt. Motion carried
21 unanimously.

22
23 **GENERAL PUBLIC HEARING:**

24 * Michael Kuzma, Moundsville Honor Guard, requested a donation for their
25 annual steak fry that benefits flag display cases. Vice Mayor Hunt moved to
26 discuss the request at the October finance meeting, seconded by Councilwoman
27 DeWitt. Motion carried unanimously.

28
29 * Brad Varlas, 1107 12th Street, said he will donate \$100.00 to the Moundsville
30 Honor Guard and challenges each council member to do the same.

31
32 **CITY MANAGER ITEMS:**

33 City Manager Healy provided the following report to council:

34
35 **Personnel**

- 36 • The new Building Inspector position was filled. Mr. Buddy Smith started
37 his City of Moundsville career yesterday. He will be trained in all aspects of
38 the Building Inspector position.

- 1 • The Fire Department will be testing again, but the date has not been selected
- 2 yet. We have received numerous applications.
- 3 • The Police Department has scheduled testing for November 6.

4
5 1. The final addendum was sent to all bidders on the new municipal building,
6 including the changes to “harden” the dispatch room. The bid opening date is
7 Thursday at 2:00 PM.

8 2. Rain Drop was on site last Tuesday and Wednesday to train employees and test
9 the Splash Pad. There were numerous small issues that surfaced, but all were
10 handled. After working through the problems, today was the first day that the
11 Splash Pad has been operating on automatic. Director White will monitor the
12 weather, and it will remain open for a short period of time.

13 3. The pool has been closed since yesterday due to a motor and pump failure.
14 Director White has been working on ordering the new and/or remanufactured parts
15 and hopes to have them in and installed soon. The pool has been cleared by the
16 Health Department to operate during the pre-scheduled parties on the weekends.

17 4. The Parks & Recreation Department’s Music in the Park event is this Saturday,
18 September 25 at East End Park. Markus and James will open the event at 7:00,
19 and the headliner is the popular bluegrass band Crandall Creek. A free concert at
20 the Colt Baseball Field is another new event for Moundsville. Arts & Culture also
21 made a contribution to this event. Parks & Recreation will have a light concession
22 stand open, and attendees are welcome to bring in pizza, or snacks. Also, please
23 bring a blanket and chairs.

24 5. Also unveiled this week was a new item in the park system – that being a
25 regulation size Wiffle Ball Field. This is located at the 12th Street Complex,
26 beyond the Bob Montgomery field. This field, while open to the public, could be
27 the home for many tournaments. It has been getting a little use so far, but Director
28 White expects it to become very busy next Spring. We are continuing to build,
29 install, and program things that other communities do not have.

30 6. I attended a meeting on Friday, September 10 at the DOH Headquarters
31 regarding the Fostoria Bridge project, mainly discussing the easements and the
32 utility relocation. Plans are complete for the bridge, but the utilities must be
33 moved prior to the construction. Since they are substantial, the actual bid date for
34 this project will most likely be pushed back.

35 7. The Sanitary Board has an ad placed for a Superintendent. After the retirement
36 of Larry Bonar, Assistant Superintendent Tim Minor was named Interim

1 Superintendent. He has opted to revert back to the Assistant position. Letters and
2 resumes are being accepted until Friday, September 24.

3 8. The bid opening for the Sanford demolition is September 30. We have had
4 interest from multiple demolition contractors, and most have been through the
5 building with the Building Inspectors.

6 9. Belomar has submitted all of the evidentiary materials for the demolition grant,
7 and I expect to be receiving the signed grant agreement any day. Once we receive
8 it, we can proceed with the demolition project.

9 10. Remember our small businesses and restaurants are our backbone. Keep
10 supporting them. Another shutdown will cripple many of these, so if you choose
11 to not visit restaurants, please consider ordering takeout. They need our assistance.

12
13 Mayor D. Wood asked if council members had questions for the City Manager?

14 * Councilwoman DeWitt asked Manager Healy if he spoke to anyone concerning
15 handicapped parking at the Valley Fork Soccer Fields. Manager Healy said he
16 spoke with Parks & Rec Director White about making some handicapped parking
17 spaces at the fields.

18 * Councilwoman S. Wood asked for an update on Park View Playground
19 equipment. City Manager Healy said National Park Services will have grant
20 announcements at the end of September.

21 * Mayor D. Wood asked if the Splash Pad will be open in the evenings? Manager
22 Healy said the Splash Pad will be available to use in the evenings and pool parties.

23 * Councilman Chamberlain asked for an update on the light poles at East End.
24 Manager Healy said the engineer's will be inspecting the light poles on October 4.

25
26 **OLD BUSINESS:**

27 **Discussion and Approval of an Ordinance for an Easement of Alley Between**
28 **1026 & 1028 Morton Avenue. (Second Reading)**

29 Attorney White read the following ordinance by title only to be passed by council
30 on second and final reading:

31
32 **AN ORDINANCE VACATING, ABANDONING AND ANNULLING A**
33 **PORTION OF AN ALLEY BETWEEN 1026 & 1028 MORTON AVENUE IN**
34 **THE CITY OF MOUNDSVILLE. (SECOND READING)**

35 Councilwoman DeWitt moved to approve the above ordinance, seconded by
36 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk
37 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

1 **Other Items to be Discussed by Council.**

2 * Councilwoman S. Wood reported the Jefferson Avenue Friday’s event went
3 really well. Great turn out and businesses felt the event was successful. Thanks to
4 sponsors Unified Bank, Burgess & Niple, Truist and Wesbanco, Sleep Inn &
5 Suites, Northern Community College, additional items provided by Ohio Valley
6 Awards, Marshall County Co-op, Minnesota Ltd., Moundsville Volunteer Fire
7 Department and CLP Services. Special thanks to all of the Commission members,
8 City Manager Healy, Kim Scarbin, additional city staff, Street Department and
9 Police Department.

10 * Councilman Chamberlain asked for an update on the light pole at Third Street &
11 Jefferson Avenue. Manager Healy said the pole has been painted and waiting to be
12 installed by Erb Electric. City Manager Healy will follow up on that tomorrow.

13 * Councilman Chamberlain asked for an update on 1516 4th Street. Manager Healy
14 said the property was on the Building Inspectors list but they will have to start the
15 process over again.

16 * Councilwoman S. Wood mentioned free Movie Night held on September 11,
17 2021 at East End had approximately 200 people in attendance. Free snacks,
18 popcorn and drinks were provided.

19
20 **NEW BUSINESS:**

21 **Discussion and Approval of an Ordinance to Abandon Three Paper Alleys**
22 **Between Tomlinson Avenue & Morton Avenue. (First Reading)**

23 Attorney White read the following ordinance by title only to be passed by council
24 on first reading:

25
26 **AN ORDINANCE VACATING, ABANDONING AND ANNULING**
27 **PORTIONS OF THREE ALLEYS IN THE 1100 BLOCK BETWEEN**
28 **TOMLINSON AND MORTON AVENUES IN THE CITY OF**
29 **MOUNDSVILLE. (FIRST READING)**

30 Councilman Chamberlain moved to approve the above ordinance, seconded by
31 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk
32 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

33
34 **Discussion and Approval of a Zone Change Ordinance from an “R-1”**
35 **Residential Single Family to “M” Mixed Use With Permitted Use for a Pizza**
36 **Shop. (223 Elm Avenue) (First Reading)**

37 Attorney White read the following ordinance by title only to be passed by council
38 on first reading:

39
40 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA,**

1 **PROVIDING TO CHANGE A CERTAIN DESIGNATED AREA AT 223**
2 **ELM AVENUE IN THE CITY OF MOUNDSVILLE FROM A**
3 **RESIDENTIAL SINGLE-FAMILY ZONE TO A MIXED-USE ZONE.**
4 **(FIRST READING)**

5 Vice Mayor Hunt moved to approve the above ordinance, seconded by
6 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk
7 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

8
9 **Discussion and Approval of an Ordinance for Blanket Zone Change to Make**
10 **the C-1 Zone a Permitted Use Zone to Allow the Use of Drive-Thru**
11 **Restaurants. (First Reading)**

12 Attorney White read the following ordinance by title only to be passed by council
13 on first reading:

14
15 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE TO AMEND THE**
16 **ZONING CODE TO PROVIDE THAT DRIVE-THROUGH**
17 **RESTAURANTS BE PERMITTED USES BY RIGHT IN A C-1 CORRIDOR**
18 **COMMERCIAL ZONE. (FIRST READING)**

19 Councilman Chamberlain moved to approve the above ordinance, seconded by
20 Councilwoman DeWitt. Mayor D. Wood called for a voice vote. City Clerk
21 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

22
23 **Discussion and Approval of Purchasing a New Garbage Truck Without the**
24 **Use of a Lease Purchase Agreement.**

25 Vice Mayor Hunt moved to purchase the new garbage truck using Sanitation funds,
26 seconded by Councilwoman DeWitt. Motion carried unanimously,

27
28 **Discussion and Approval of a \$50 Donation for Sherrard Athletics**
29 **Sponsorship Program.**

30 Councilman Chamberlain moved to approve a \$50 donation to Sherrard Athletics
31 program, seconded by Councilwoman S. Wood. Motion carried unanimously.

32
33 **Discussion and Approval of a \$50 Donation for Appalachian Outreach for**
34 **Annual Fall Fundraiser.**

35 Councilwoman DeWitt moved to approve a \$50 donation to Appalachian
36 Outreach, seconded by Councilwoman S. Wood. Motion carried unanimously.

37
38 **Discussion and Approval of a \$50 Donation to the Knights of Columbus for**
39 **Annual Irish Road Bowling Fundraiser.**

40 Vice Mayor Hunt moved to approve a \$50 donation to the Knights of Columbus,

1 seconded by Councilwoman S. Wood. Motion carried unanimously.

2
3 **Discussion and Approval of Directing the City Manager and Public Works**
4 **Director to move forward with cost estimates for the “Welcome to**
5 **Moundsville” signs.**

6 Councilman Chamberlain moved to approve moving forward with cost estimates
7 of the signs, seconded by Councilwoman S. Wood. Motion carried unanimously.

8
9 **Discussion and Approval of a Social Media Policy and Resolution for the City**
10 **of Moundsville.**

11 Councilwoman DeWitt moved to approve the social media policy and resolution,
12 seconded by Councilwoman S. Wood. Motion carried unanimously.

13
14 **Discussion and Approval to Authorize the City Manager to Reimburse Accrued**
15 **Leave to Vaccinated Employees When on Quarantine or Isolation from**
16 **COVID-19.**

17 Councilwoman S. Wood moved to approve reimbursement of accrued sick leave to
18 vaccinated employees, seconded by Councilman Chamberlain. 6 nays. Motion
19 failed. After some discussion, Councilwoman S. Wood moved to discuss at the
20 finance meeting an incentive for employees who are vaccinated, seconded by
21 Councilman Chamberlain. Motion carried unanimously. City Manager Healy noted
22 the incentive should include employees of the Sanitary, Stormwater and Water
23 Boards.

24
25 **Discussion and Approval of a Support Letter from the City of Moundsville to**
26 **the Village of Beech Bottom to Name the New Bridge in Southern Brooke**
27 **County “The Purple Heart Memorial Bridge”.**

28 Councilwoman DeWitt moved to direct City Manager Healy to send a letter of
29 support to the Village of Beech Bottom, seconded by Vice Mayor Hunt. Motion
30 carried unanimously.

31
32 **Other Items to be Discussed by Council.**

33 * Councilwoman DeWitt suggested after demolition of the Sanford Center property,
34 council should consider building a Rec Center on the property using CARES Act
35 Funding.

36 * Councilman Wallace asked why there are no Uber or Lyft drivers in the City of
37 Moundsville? He produced copies of minute where council would not endorse their
38 services in the city because the city had a taxi service. After some discussion,
39 Attorney White said he would research the issue and present his findings at the
40 policy meeting.

1 * Councilwoman S. Wood announced the Strand Theatre is sponsoring a scavenger
2 hunt September 25, 2021 from 10-1, the cost is \$20.00 per person, minimum of 2
3 members per team. The clues will take team members to different historical sites in
4 Moundsville.

5 * Councilwoman S. Wood wished to highlight on a local business, CLP Services,
6 who donated three port-a-johns to the City of Moundsville's 12th Street ballfields.

7 * Vice Mayor Hunt expressed how happy she was to see DOH is working on First
8 Street.

9

10 **MAYOR ITEMS:**

11 * Mayor D. Wood said he is anxious to follow up on the Northwood Health Systems
12 tour of their new facility. Councilman Chamberlain said the tour was cancelled due
13 to COVID, but will reschedule as soon as there is a decline.

14

15 **COMMITTEE REPORTS:**

16 **Reports by the Finance Committee.**

17 Vice Mayor Hunt presented the finance report to council.

18 **Reports by the Traffic Committee.**

19 Councilman Wallace presented the traffic report to council.

20 **Reports by the Policy Committee.**

21 Councilwoman S. Wood presented the policy report for council.

22

23 **COUNCIL ITEMS:**

24 * **Chamberlain** – moved to discuss at the policy meeting the authority the Design
25 Review Board would have with the Façade Program, seconded by Councilwoman
26 S. Wood. Motion carried unanimously.

27 * **DeWitt** – Asked council to hear the young man in the audience to speak since he
28 arrived late. Mayor D. Wood addressed the young man who introduced himself
29 Ben McCardle, 338 Clearview Heights Drive, Moundsville. Mr. McCardle said he
30 has attended council to receive his merit badge for Boy Scouts. He also wanted to
31 speak with City Manager Healy concerning a bench to be placed near a fishing
32 area for his Eagle Scout project.

33 * **S. Wood** – moved to discuss at the finance committee the possibility to
34 compensate board/committee members for attending meetings, seconded by
35 Councilman Wallace. Motion carried unanimously.

36

37 Attorney White reported some of the boards/committee members are not permitted
38 to be compensated by code but he will research the request.

39

40 Councilman Chamberlain moved to adjourn, seconded by Councilwoman S.

1 Wood. Motion carried unanimously.
2 Meeting adjourned at 6:54 p.m.

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Sondra J. Hewitt, City Clerk

David Wood, Mayor

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