

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, MARCH 1, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on March 1, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Corporal Mucke and City Attorney
15 White. Absent: Secretary Scarbin and Chief Mitchell.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of February 15, 2022.**

20 Councilman Wood moved to approve the minutes of the regular council meeting of
21 February 15, 2022, seconded by Councilman Chamberlain. Motion carried
22 unanimously.

23
24 **Special Council Meeting of February 22, 2022.**

25 Councilwoman Wood-Shaw moved to approve the minutes of the special council
26 meeting of February 22, 2022, seconded by Councilman Chamberlain. Motion
27 carried unanimously.

28
29 **GENERAL PUBLIC HEARING:**

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31 * Carey Baird, 122 N. Highland Avenue, complained of neighbors across the hill
32 in Cherokee Hills feeding the deer. Feeding is minimal causing the deer to eat his
33 flower beds and other greenery. Their dogs had to be taken to the vet for some
34 type of issue assumed to be caused by deer feces. Mr. Baird asked for council to
35 consider passing ordinances for residents to stop feeding wild animals.

36
37 * Gary Rider, 1100 10th Street, attended with Laura Francis of UMAC to present
38 the City of Moundsville with the Veterans Flags for Jefferson Avenue. UMAC no
39 longer has an area to keep the flags nor anyone to install them. City Manager
40 Healy said the Historic Landmark Commission expanding the program and will be

1 in charge of the flags along with the Street Department installing them. Mayor
2 Hunt said she appreciates all the work UMAC has done to make Jefferson Avenue
3 look beautiful.

4
5 * Ed Crawford, 1303 6th Street, asked for officers to patrol 6th Street due to
6 vehicles speeding. He said he spoke with one individual about his speeding but
7 said the person tried to spit on him.

8
9 **CITY MANAGER ITEMS:**

10 City Manager Healy provided the following report to council:

11
12 **Personnel**

- 13 • We have hired the new Building Inspector. Ms. Cheri Long, who works part
14 time as a Police Dispatcher, has accepted the position. She will start full-
15 time on March 7.
- 16 • Multiple openings still exist in the city. The Fire Department will be testing
17 soon, and applications are being accepted now. We have re-advertised for
18 the Meter Attendant position.
- 19 • As mentioned at the last Council Meeting, the Recreation Department had
20 another first recently. Due to the staffing situation at Four Seasons Pool
21 being limited, we advertised for lifeguards with the offer of paying for their
22 testing if they pass and sign an employment agreement. This prompted
23 numerous applications, resulting in four people interviewed and hired, all of
24 which passed their test. Those individuals are in the paperwork process for
25 hiring, including their employment agreements, and will be starting very
26 soon.
- 27 • The Police Department testing resulted in one individual passing both
28 segments of the test.

- 29
30 1. McKinley will be delivering their updated drawing and cost estimate on Friday
31 and will be at the Sub-Committee Meeting next week to discuss with Council.
- 32 2. The food boxes that were constructed by John Marshall students under the
33 direction of Ms. Megan Pintus are now all complete. One has been installed next
34 to our building as has been used. The next to be installed is at Central School, then
35 Gateway School (former Park View), East End Park, and one near the Riverfront.
36 The city will be adopting the one located here, with donations being taken anytime
37 by employees, Council, or anyone else wanting to assist. Vice-Mayor Wood-Shaw
38 has indicated that the Moundsville Rotary Club will be adopting the Riverfront

1 location. The others are open at this time. WTRF-7 is doing a news story on the
2 boxes today, so I am sure we will have some action on them later this week.

3 3. Mayor Hunt and I attended the Quarterly Meeting of Belomar last week.
4 Congressman David McKinley and Senator Shelley Moore Capito were special
5 guests. Both spoke about their involvement with the passage of the Infrastructure
6 Bill and discussed potential money coming to West Virginia. Belomar will
7 continue to keep the membership updated as they learn more about where these
8 dollars will go, and how they can be accessed.

9 4. The Historic Landmarks Commission will begin to sell veteran banners for
10 other areas of the business district, namely Jefferson Avenue from First to Second
11 and Fifth to Seventh Street, and Seventh Street from Jefferson Avenue to Lafayette
12 Avenue. The Public Works Department will take the task of all installation and
13 removal of banners using a pre-determined schedule. The banners previously sold
14 by UMAC have been turned over to the city, and when installed, will be between
15 Second Street and Fifth Street on Jefferson Avenue. All new Veteran Banner sales
16 will be handled through the City of Moundsville Historic Landmarks Commission.
17 Banners are an absolute asset to the city and make the business district look even
18 better.

19 5. This morning I met with the Encova representative who carries the City's
20 Workers Compensation Policy. In the current policy year, we have only had one
21 minor claim, with no time off work. Last year, we had zero claims. As a result,
22 our premium has dropped from over \$126,000 annually in 2016 to \$63,000 in our
23 current year. This is a direct result of our employee's concern for safety, and the
24 safety Program directed by Mr. George Carter. Further, the city will remain with
25 an "E-Mod" factor used to discount the policy of .82, which is considered
26 excellent.

27 6. At the last meeting of the Sanitary Board, the accountant was instructed to
28 begin a pro-forma financial statement as the first step to a rate increase. As noted
29 earlier, the rapid increase in expenses, as well as the monthly contribution to the
30 Capital Reserve Account, has increasingly affected the cash flow. I will continue
31 to keep Council informed of this situation and the status.

32 7. The Marshall County Home and Business Expo is set for this weekend Friday
33 and Saturday, March 4th and 5th. The city will have two booths again this year, and
34 the Sanitary Department will also have a booth. The schedule for Council is on the
35 table in front of you. The hours are 4-8 on Friday and 10-5 on Saturday. Please
36 contact Kim if you can help for a few hours. Also, there will be a kick-off on
37 Thursday evening, with a Business After Hours, from 5-7 PM. Last call for

1 reservations is tomorrow morning. Please let Kim know if you would like to
2 attend.

3 8. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
4 and the Building Commission. Please reach out to anyone that you think may be
5 interested in applying and ask them to contact me.

6
7 Mayor Hunt asked if council members had questions for the City Manager.

8 * Councilman Wood said, concerning the Sanitary Board's cash flow and
9 remembering they had applied to refinance their bonds last year, asked that would
10 help with their cash flow? Manager Healy said refinancing was not beneficial for
11 the Sanitary Board.

12 * Councilman Wood asked Manager Healy if the city's water & sanitary rates are
13 close to the lowest in the state? Manager Healy reported the water & sanitary rates
14 are in the bottom quarter of the state while we provide some of the best water and
15 clearest discharge in the State of WV.

16 * Vice Mayor Wood-Shaw asked when the food box at the Riverfront was going to
17 be installed? Manager Healy reported Central School's will be installed next,
18 Gateway School will follow, then East End and the Riverfront will be the last two.
19 Hopefully by the end of next week they will all be installed.

20 * Vice Mayor Wood-Shaw asked for an update as to when council will continue
21 discussing the ARP Funds? Manager Healy said he has a basic outline of the
22 Homeowners & Business Assistance Programs and is planning on a Manager's
23 Workshop later this month.

24 * Mayor Hunt asked where one might purchase a veteran banner in the future?
25 Manager Healy noted he will be setting that up with the Historic Landmark
26 Commission.

27

28 **OLD BUSINESS:**

29

30 **Other Items to be Discussed by Council.**

31 * Councilman Wood asked for an update on the demolition of the Sanford Center.
32 Manager Healy reported the asbestos abatement was completed however the
33 demolition was on a two week delay due to another job.

34 * Councilman Wood asked for an update on the Fostoria Bridge project. City
35 Manager Healy reported completion of utility relocation by the gas company. The
36 Water Department, Sewer and Stormwater Departments have their schedule and
37 map completed for their utility relocation. Both departments have purchased their

1 materials and a labor only bid will be advertised. Cost for this project will be paid
2 from the ARPA funds since it is infrastructure. The state requested the city's 10%
3 share of the project which is approximately \$100,000.00. However, there is an
4 unexpected delay for the pipe for the sanitary line of approximately 10 weeks.
5 Estimated construction will be late summer. Manager Healy went on to say the
6 Ash Avenue & Elm Avenue bridges are also in poor condition. Part of the
7 Infrastructure Bill is money to the Off System Bridge fund, which is what was used
8 for the Fostoria Bridge project. Manager Healy said he has already sent a letter to
9 our representatives and the DOH requesting funds for Ash & Elm Avenue bridges.
10 * Councilman Wood asked for an update on Legislators & Legislation going on in
11 Charleston. Manager Healy reported most of the bills that were extremely
12 detrimental to the municipalities are still laying in committee. The one bill that did
13 get through the House was the exclusion of new car sales for B&O tax. There was
14 some opposition in the Senate Finance Committee. So, there are two options in the
15 Senate Finance Committee, one is to grant the exemption over a two year period,
16 which the WV Municipal League is not supporting. The second option the
17 Municipal League is supporting setting a cap on the percentage paid for new car
18 sales at .25%. Senator Maroney said he would vote against the bill and is in favor
19 of the percentage cap. Councilman Wood suggested inviting our Senator and
20 Delegates to discuss where we are with legislation and if the municipalities should
21 be concerned about any changes. Manager Healy said he would set up the
22 discussion session.
23 * Mayor Hunt asked what revenue would be affected by the cap for Moundsville?
24 Manager Healy said it would be about \$3,000.00 per year.

25

26 **NEW BUSINESS:**

27

28 **Discussion and Approval of a Resolution Proclaiming the Month of March as**
29 **“Music In Our Schools” Month.**

30 Councilwoman DeWitt moved to approve the resolution for “Music In Our
31 Schools” month, seconded by Vice Mayor Wood-Shaw. Motion carried
32 unanimously.

33

34 **Discussion and Appointment to the Moundsville Sanitary & Stormwater**
35 **Boards.**

1 Councilman Chamberlain moved to re-appoint William D. McConnell to the
2 Moundsville Sanitary & Stormwater Boards, seconded by Councilwoman DeWitt.
3 Motion carried unanimously.

4
5 **Other Items to be Discussed by Council.**

6 * Councilman Saunders reported a hole in the sidewalk at 3rd Street & Jefferson
7 Avenue.

8 * Councilman Saunders reported complaints of water running out of downspouts
9 and down the sidewalk by Bob's Lunch.

10 * Vice Mayor Wood-Shaw announced a program sponsored by the Moundsville
11 Fire Department on March 14, 2022 Keep Kids Safe from 4-8 p.m., at Texas
12 Roadhouse. Upcoming Arts & Culture events include a sidewalk mural at Park
13 View Playground, half is the traditional mural and other half is interactive for
14 children & families to color with sidewalk chalk; June 17 & July 15 are scheduled
15 dates for Jefferson Fridays; June 4, July 9 and August 13 are scheduled movie
16 nights; September 10 is Appalachian Farm to Table Dinner at the Riverfront Park
17 with a Chef making creative dishes from Appalachian cultures and an acoustic duo
18 for entertainment. There will be an admission fee for this event. On March 7,
19 2022 Black Balloon Day will be observed to recognize individuals who have lost
20 their lives due to a fatal drug overdose. A black balloon will be hung at every
21 establishment interested in observing this day. Youth Services Systems and the
22 Marshall County Health Department are partnering to raise awareness to the drug
23 issue in the community.

24 * Mayor Hunt asked what had happened to the fence in the Four Seasons Pool
25 parking lot? Manager Healy reported during a food give away in that lot an
26 individual lost control of their vehicle running into the fence. Their insurance
27 covered the damage but due to weather conditions and a contractor we are hoping
28 to have that repaired this spring.

29 * Councilman Chamberlain asked if he and Parks Director White were going to
30 address the of replacing the grass at the pad near the playground? Manager Healy
31 said they are addressing the issue as well as some other issues along that area.

32
33 **MAYOR ITEMS:**

34 * Mayor Hunt reported attending the Quarterly Belomar Regional meeting in New
35 Martinsville with City Manager Healy, and she was delighted to speak with
36 Senator Capito.

1 * Mayor Hunt reviewed the inspection report from DEP for the Sanitary &
2 Stormwater Departments and was happy to see the combined overflows had no
3 violations as well as no discrepancies on the compliance evaluation. City Manager
4 Healy commended Asst. Superintendent Tim Minor while Interim Superintendent
5 was responsible for working with the DEP during the inspections.
6 * Mayor Hunt said she had the opportunity to read the Year End Report submitted
7 by City Manager Healy and commended him saying what a reflection of progress!
8 Mayor Hunt highlighted a few items in the report.
9 * Mayor Hunt entertained a motion to discuss a request for donation from Jessi
10 Bonds for a children's beauty pageant. Councilwoman DeWitt moved to discuss
11 the request at the finance committee, seconded by Councilman Chamberlain.
12 Motion carried unanimously.
13 * Mayor Hunt entertained a motion to discuss a request for donation by
14 Appalachian Outreach annual spring event. Councilman Chamberlain moved to
15 discuss at the finance committee, seconded by Vice Mayor Wood-Shaw. Motion
16 carried unanimously.
17 * Mayor Hunt entertained a motion to discuss painting a yellow dividing line on
18 Cherokee Drive from Jefferson Extension to Sandy Avenue. Moved by
19 Chamberlain and seconded by Vice Mayor Wood-Shaw. Motion carried
20 unanimously.

21

22 **COMMITTEE REPORTS:**

23 **Reports by the Finance Committee.**

24 The finance committee will meet on March 8, 2022 at 5:00 p.m.

25 **Reports by the Traffic Committee.**

26 The traffic meeting will follow the finance meeting.

27 **Reports by the Policy Committee.**

28 The policy meeting will follow the traffic meeting.

29

30 **COUNCIL ITEMS:**

31 * **Wood-Shaw** – Asked Manager Healy if he was planning on scheduling another
32 Boards & Commissions training since previous dates were cancelled? Manager
33 Healy will reach out to the Planning Director in Morgantown.

34 * Mentioned the Arts & Culture Commission recently elected Brianna Hickman as
35 their Treasurer. Her responsibilities will be reporting at the meetings all the
36 expenses and how much is being spent at each event.

1 * **DeWitt** – Asked Vice Mayor Wood-Shaw where the Arts & Culture
2 Commission stands with their Appalachian Cookbook? Vice Mayor Wood-Shaw
3 said due to low submission of recipes they decided not to publish the book.

4 * **Chamberlain** – Asked if the Street Sweeper operator has a routine or route at
5 which he runs the sweeper, for instance, sweeping a street in the morning, then
6 going back in the afternoon to sweep where vehicle have been moved? Manager
7 Healy said they do not have set routine. He said the operator starts a 5:00 a.m. to
8 sweep when traffic is at a minimum. When the weather gets better, they will run
9 more of a routine. City Manager did mention receiving the Street Department
10 garbage truck and pickup truck.

11 * Asked if the demolition company being used to demolish Sanford have a
12 completion date? Manager Healy feels there is but he will check the contract.

13 * **Mayor Hunt** – Asked that everyone keep in mind the less fortunate in our
14 community by giving to the blessing food boxes in the area.

15

16 Councilman Chamberlain moved to adjourn, seconded by Vice Mayor Wood-
17 Shaw. Motion carried unanimously.

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19 Meeting adjourned 7:12 p.m.

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23 _____
Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor

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