

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **JUNE 16, 2015**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on June 16, 2015 at 7:00 PM.

6
7 Meeting was called to order by Mayor David Wood.
8 Invocation was given by Councilman Allen Hendershot.

9
10 Acting City Clerk Ankrom called roll and the following Councilpersons were in
11 attendance: DeWitt, David Haynes, Paul Haynes, Hendershot, Simms, and Mayor Wood.
12 Absent was Vice Mayor Saunders. Also present were City Manager Hess, Assistant Fire
13 Chief Walker, Police Chief Mitchell, Interim Public Works Director Stocklask, CPA
14 Goddard, and Attorney White. Absent was City Clerk Hewitt, due to vacation.

15
16 **MINUTES:**

17 **Regular Council Meeting of June 2, 2015**

18 **Special Council Meeting of May 19, 2015**

19 Councilman Paul Haynes made a motion to accept the minutes of the June 2 Regular and
20 May 19, 2015 Special meetings. Motion was seconded by Councilwoman DeWitt and
21 carried unanimously.

22
23 **GENERAL PUBLIC HEARING:**

24 **A. Bob Haight, National VFW District 1 Commander to Present Zara Zervos'**
25 **National Award**

26 Robert Haight, Robert Kish, and Bert Anderson represented the Veterans of Foreign Wars
27 District 1 in presenting Zara Zervos with awards for an essay she submitted to the Patriots
28 Pen Contest. Miss Zervos read the essay she wrote for Memorial Day, as well as the one
29 that won her first place in the State of West Virginia and fourth place in the national essay
30 contest. The Principal and teacher from Sherrard Middle School were also recognized for
31 their instruction and encouragement of Miss Zervos.

32
33 * H Carl Boso Jr of 305 10th Street asked about the procedures for placing “no parking”
34 signs in the City of Moundsville. City Code does permit the City Manager to temporarily
35 place signs, which must be approved by City Council for permanent installation. Mayor
36 Wood explained the situation on Purdy Avenue, prompting placement of “No Parking”
37 signs, which have since been removed after clarification from City ordinances.

38
39 **OLD BUSINESS:**

40 **Other Items to be Discussed by Council**

41 * Councilman Hendershot asked if oil and/or gas funds were received? Manager Hess
42 confirmed \$74,400.00 was deposited into the City's Grant Match Account. Councilman

1 Hendershot thanked Council for their foresight in signing the lease(s).

2

3 * Councilwoman DeWitt asked if there was news on installing turn signals on 7th Street?
4 Manager Hess has not received a response, as she cannot connect with anyone at the State
5 since Jay Wallace retired; but she will continue to make contact.

6

7 **NEW BUSINESS:**

8 **A. Discussion and Approval of a Resolution Authorizing the City of Moundsville to**
9 **Enter into Annual Loans for Lease Purchase of Certain Items of Equipment for the**
10 **City of Moundsville.**

11 Councilwoman DeWitt made the motion to approve the resolution authorizing the City
12 Manager to enter into annual lease purchase loans. Motion was seconded by Councilman
13 David Haynes and carried unanimously.

14

15 **B. Discussion and Approval of a Resolution to Renew a Contract with The Health**
16 **Plan Insurance Company to Provide Health Care Benefits for the Period of 7/1/2015**
17 **through 06/30/2016.**

18 Councilman David Haynes made a motion to approve the resolution renewing the contract
19 for employee health insurance with The Health Plan. Motion was seconded by
20 Councilman Paul Haynes and carried unanimously.

21

22 **C. Discussion and Approval of 2014-2015 General Fund Budget Revision #2**

23 CPA Goddard explained this is the annual revision bringing the balances into agreement.
24 Councilman Simms made the motion approving Budget Revision #2, which was seconded
25 by Councilwoman DeWitt and carried unanimously. Brief discussion was held on the
26 Recreation Department exceeding its budget. This will be monitored more closely, as the
27 newly-formed Convention and Visitors Bureau is now receiving half of the hotel/motel
28 tax collections.

29

30 **D. Discussion and Approval of 2014-2015 Coal Severance Budget Revision #2**

31 Councilman Simms made a motion approving Coal Severance Budget Revision #2, which
32 was seconded by Councilman Paul Haynes and carried unanimously. CPA Goddard
33 confirmed that annual Coal Severance Tax proceeds from the State of West Virginia were
34 much less than anticipated.

35

36 **Discussion and Approval of Lease Renewal for Sanford Center**

37 Attorney White grabbed the wrong copy of the Sanford Center Lease, but it will be signed
38 this week. Councilwoman DeWitt made a motion authorizing Manager Hess to enter into
39 the lease renewal. Motion was seconded by Councilman David Haynes and carried
40 unanimously.

41

42

1 **Other items to be Discussed by Council**

2 * Councilwoman DeWitt suggested milling the intersection at 8th Street and Tomlinson
3 Avenue, then pave later with leftover blacktop from the paving projects.

4
5 * Councilman Paul Haynes asked about roof installation on the Park View shelter?
6 Manager Hess said work should've started this morning.

7
8 * Councilman David Haynes mentioned the lot at 7th Street and Myrtle Avenue looks
9 horrible! The Street Department has taken care of the bank; and Manager Hess will see
10 about getting the lot taken care of.

11
12 * Councilman Hendershot suggested taking money from the General Fund to pave
13 intersections, such as 5th Street and Tomlinson Avenue and 8th Street and Tomlinson.
14 Small jobs such as this can be taken on and approved by the Traffic Committee.

15
16 * Councilwoman DeWitt asked when mowing of the median between 5th and 11th Streets
17 will be done? Interim Director Stocklask said that was done this week. He also explained
18 the State runs a sweeper on the inside lanes of Route 2, and the City maintains the outside
19 lanes.

20
21 **MANAGER ITEMS:**

- 22 • Manager Hess read a “Thank You” letter from Jim Pettit and Dave Knuth, commending
23 Chief Mitchell and Interim Director Stocklask for their efforts during the Car Show.
24 Councilman Simms made a motion to receive and file the letter, which was seconded
25 by Councilman Dave Haynes and carried unanimously.
- 26
27 • Manager Hess informed Council that Sanitary/Stormwater Superintendent Larry Bonar
28 will attend the July Committee meeting to discuss issues on Harmony Drive, Spruce
29 and Sugar Streets and at Highland Avenue and Center Street. Copies of Superintendent
30 Bonar's letter and cost estimates were provided to Council.
- 31
32 • Manager Hess reminded Council the Business After Hours on June 18 is being
33 sponsored by the MEDC, catered by Alexanders, and is a “West Virginia Theme.”
- 34
35 • Manager Hess confirmed fencing has been installed at the Skatepark. There were
36 youths there last night, and they thanked the City for putting in the park for them to
37 enjoy!

38
39 **MAYOR ITEMS:**

- 40 • Mayor Wood asked if Mrs. Bassett's concerns from the last Council meeting had been
41 investigated? Manager Hess and Vice Mayor Saunders surveyed the area, as did Chief
42 Mitchell, and none of them saw any violations. Obviously, they cannot go inside the

1 house to investigate, but the outside was presentable. Chief Mitchell had no comments
2 to make about the situation.

3
4 • Mayor Wood wants Home Rule proceedings to begin at the July 7, 2015 Council
5 meeting. Attorney White reminded Council the public hearing and ordinance process
6 has to begin all over again.

7
8 • Mayor Wood broached discussion on having a secretary for the Committee meetings,
9 as all of Council and the Manager should be involved in the discussions and not
10 distracted by having to take minutes. There is nothing in the Charter mentioning this
11 requirement; it would have to be addressed by ordinance.

12
13 • Mayor Wood has mentioned to City of Glen Dale Clerk Jane Rickman, and officials in
14 McMechen and Benwood, Moundsville's interest in setting up a transfer station.
15 Obviously, those cities want more information but will discuss the opportunity.

16
17 • Mayor Wood reminded Council about the Mayors' meeting on June 19 10:00 to 11:30
18 am at Reynolds Memorial Hospital. Everyone is welcome!

19
20 • Mayor Wood informed Council he is still working diligently on issues at 4 Seasons
21 Pool.

22
23 • Mayor Wood reported progress is continuing on the BAD program.

24 •
25 • Mayor Wood empathized with Councilman Hendershot, whose daughter is moving
26 with her family to Japan for three years.

27
28 • Mayor Wood requested an Executive Session, at the end of the meeting, to discuss
29 Personnel Matters.

30
31 **COMMITTEE REPORTS:**

32 ***Discussion of Recommendations by the Finance Committee***

33 **Discussion of request for donation to the Marshall County Youth Club. Committee**
34 **recommends to donate \$50.00.**

35 Councilman David Haynes made a motion to approve the \$50.00 donation to the Marshall
36 County Youth Club. Motion was seconded by Councilman Simms and carried
37 unanimously.

38
39 Financial Reports for May 2015 were presented for review and approval.

40
41 Budget Revisions for 2014-2015 were referred to Council for approval.

1 City Manager Hess is to contact the City of Philippi to inquire about costs for their transfer
2 station and engineering services and bring this information back to the July meeting.
3 Councilman David Haynes doesn't think asking for cost figures is appropriate, but perhaps
4 the Manager can arrange a visit to the facility. Discussion was held on having a company
5 affiliated with transfer stations come to speak at a meeting.

6
7 Discussion of the renewal of the Sanford Center lease, which Attorney White has
8 prepared.

9
10 Discussion and review of the 2015-2016 Budget, which the Manager and CPA Goddard
11 are entrusted to monitor throughout the year.

12
13 ***Discussion of Recommendations by the Policy Committee***

14 Discussion of wash station installation was referred to the July Committee meeting.

15
16 No action was taken on the feasibility study for 4 Seasons Pool. Discussion of control
17 and management of employees will be held at the July meeting. Vice Mayor Saunders
18 will be at the Parks & Recreation Board meeting tomorrow evening.

19
20 No action was taken on the discussion of assessing fees to credit/debit card users.

21
22 No new discussions were held on recycling.

23
24 Mayor Wood reviewed Council's goals and asked members to continue pursuing.

25
26 ***Discussion of Recommendations by the Traffic Committee***

27 Discussion of a request to install 15 MPH sign on Thompson Avenue between 11th and
28 13th Streets. Chief Mitchell reviewed the law, as did Attorney White, and discovered that,
29 as long as a state route is not involved, the speed limit could be changed from 25 MPH
30 without Department of Highway approval. Councilman Simms made a motion to approve
31 the speed limit decrease to 15 miles per hour on Thompson Avenue between 11th and 13th
32 Streets. Motion was seconded by Councilwoman DeWitt and carried unanimously.

33
34 Discussion concerning the “No Semi Parking” sign on Purdy Avenue was referred to the
35 July Traffic meeting.

36
37 Councilman Hendershot thanked the Street Department for the fine painting jobs!

38
39 **COUNCIL ITEMS:**

40 * **Simms** – Commented that Park View looks very nice!

41 * Thanked Interim Director Stocklask for removing the limb on Oak Avenue.

42

1 * **Hendershot** – Asked those present to remember Fire Chief Clarke in their prayers, as
2 he is waiting for PET Scan results.

3 * Contacted the City of Wheeling Finance Department, which did not recommend copying
4 their online payment format, as it does not work how they had hoped.

5
6 * **DeWitt** – Commented on the BAD Facebook page, which Rick Healy of BelOMar
7 created.

8
9 * **Paul Haynes** – Nothing at this time.

10
11 * **David Haynes** – Broached discussion on removing the barricades on the Elm Avenue
12 bridge. There is structural damage, and it is not safe for pedestrians or motorists. Interim
13 Director Stocklask can put up some fencing to block the sidewalk.

14
15 Councilman David Haynes made a motion to enter Executive Session for Personnel
16 Matters. Motion was seconded by Councilman Paul Haynes and carried unanimously.

17
18 Executive Session began at 7:55 PM.

19 Executive Session ended at 8:09 PM.

20
21 Councilman David Haynes amended his motion to change the Executive Session from
22 Personnel Matters to Litigation. Motion was seconded by Councilman Paul Haynes and
23 carried unanimously.

24
25 Councilman David Haynes made the motion to adjourn, which was seconded by
26 Councilman Paul Haynes. Meeting adjourned at 8:11 PM.

27
28
29 _____
30 Karen L Ankrom, Acting City Clerk

David Wood, Mayor