

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, FEBRUARY 4, 2020**

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4 The Council of the City of Moundsville met in Regular Session in the Council  
5 Chambers on February 4, 2020 at 7:00 p.m.

6  
7 Meeting was called to order by Mayor David Wood.

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9 Invocation by Vice Mayor Judy Hunt.

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11 City Clerk Hewitt called the roll and the following Councilpersons were in  
12 attendance: DeWitt, Hickman, Hunt, Remke, Saunders, S. Wood and Mayor David  
13 Wood. Also present were City Manager Healy, Police Chief Mitchell, Asst. Fire  
14 Chief Kimple, Public Works Director Stocklask, Building Inspector Richmond,  
15 Parks & Recreation Director White, CPA Goddard, Attorney White and City Clerk  
16 Hewitt.

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18 **MINUTES:**

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20 **Regular Council Meeting of January 21, 2020.**

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22 Councilperson DeWitt moved to accept and approve the minutes of the regular  
23 council meeting of January 21, 2020, seconded by Vice Mayor Hunt. Motion  
24 carried unanimously.

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26 **GENERAL PUBLIC HEARING:**

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28 \* Fred Brunner, 112 Leatherwood Drive, reported a resident picked up a lot of  
29 debris on Sandy Avenue, left it in orange bags on the side of the road but the  
30 Sanitation Department has not picked it up yet. Since then, kids have scattered it  
31 all over the road and creek. Manager Healy said the debris will be addressed.

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33 \* Lexie Hanket, Curtis Avenue, asked council members to help fund the upcoming  
34 2020 Moundsville High School Alumni Reunion.

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36 Councilperson Remke moved to discuss funding at the finance committee meeting,  
37 seconded by Vice Mayor Hunt. Motion carried unanimously.

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39 **MANAGER REPORT:**

- 1  
2 1. I'd like to comment on the passing of Tony Ankrom, who was the husband of  
3 City Treasurer Karen Ankrom. Family will receive visitors tomorrow at  
4 Altmeyer's in McMechen from 3-6, with services at 6:00. Please keep Karen in  
5 your thoughts.
- 6 2. I attended the Municipal League Mid-Winter Conference at the end of January,  
7 along with some Council members. Unlike last year when the Home Rule bill was  
8 in the legislature, there are no bills that would severely impact municipalities this  
9 year. One of interest and benefit to cities, is a bill that would allow cities to retain  
10 a lien they have on a home after Sheriff's Sale. The City has lost many liens due to  
11 this.
- 12 3. Along with Recycling Chair Ginger DeWitt, a Recycling Meeting has been set  
13 for Thursday, February 13, at 1:00. The public is invited to attend.
- 14 4. Along with Mr. Stocklask and Working Foreman Terry Vessels, we have  
15 developed the plan to implement the "one item" bulk pick-up policy. The first full  
16 week of every month will be bulk week. Anyone having a large item that needs  
17 picked up, should have this item out for their regular pick-up day during that week.  
18 The rest of the month, a customer can call in to the office and request an additional  
19 or emergency pick-up and pay for that pick-up (\$12.00). No bulk items will be  
20 picked up other than the first week or items paid for. This will take effect March 1,  
21 2020, and will be advertised in the Echo, website, and Facebook page. We  
22 understand and expect to have some bumps along the way, but the Sanitation  
23 Department is convinced this plan will work.
- 24 5. I attended a meeting today in Wheeling at the RED offices, that was a roll-out  
25 of a Site Ready Program, in cooperation with AEP. They are partnering with a  
26 consulting firm to provide free review on potential development sites.
- 27 6. I spoke with Josh Jefferson today regarding the TIF project. Although I  
28 expected a meeting this week, RED is still finalizing the parcels, and is hoping to  
29 schedule a meeting for next week.
- 30 7. After discussion with Councilpersons Hunt, DeWitt, and Wood, I have reserved  
31 three booths for the Expo. Council and City Manager will share one, Fire and  
32 Police will share one, and Parks and Recreation and possibly the Public Works  
33 Department will share one. I look at this as a way to showcase our departments.
- 34 8. I have a meeting scheduled for next week with Dr. Haynes from the Marshall  
35 County School Board to discuss the "No Left Turn" in the southbound lane at  
36 Monarch Stadium, and the return of Court Avenue to one-way.
- 37 9. Commissioner Stocklask and I will be "taking it to the streets" tomorrow to  
38 survey the streets, along with the Council paving list to develop our 2020 paving  
39 priority list.
- 40 10. The Marshall County Commission is sponsoring a First Responder's Night at

1 the Wheeling Nailers game on February 15, 2020. Game starts at 7:05 PM. All  
2 First Responders and their families will be admitted free of charge. Thank you to  
3 the Commissioner's for this event.

4 11. The new website is live and I have received nothing but excitement about it.  
5 We currently have 40 people who have registered through the free app.

6 12. Reminder that the Manager's Workshop dealing with the Rental Regulations  
7 and the Façade Program is scheduled for Tuesday, February 18, at 5:00 PM. We  
8 will spend about 45-50 minutes on each topic, and recess prior to the regular  
9 council meeting.

10 13. Welcome to Brianna Hickman, and I look forward to working with you.

11  
12 **OLD BUSINESS:**

13  
14 **Other Items to be Discussed by Council.**

15 \* Councilperson Saunders thanked everyone that helped with the Daddy Daughter  
16 Dance. Tickets were sold out and was a huge success.

17 \* Vice Mayor Hunt asked for an update on the employee recognition survey.  
18 Manager Healy forwarded it to the department heads to look at.

19 \*Councilperson S. Wood asked council members to make sure they have their  
20 copies of the façade program and rental property regulations to be discussed at the  
21 February 18, 2020 Manager's Workshop.

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23 **NEW BUSINESS:**

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25 **Discussion of City Manager Evaluation.**

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27 Mayor D. Wood moved to hold an executive session for personnel and real estate  
28 matters after the regular session, seconded by Councilperson Remke. Motion  
29 carried unanimously.

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31 **Other Items to be Discussed by Council.**

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33 \* Councilperson S. Wood announced the Arts & Culture committee is hoping to  
34 have Jefferson Friday's in June, July, August, September and maybe October for  
35 2020. They also discussed Movie Nights at the Riverfront Park. Meetings are  
36 usually the third Monday of each month at 6:30 p.m. in the Moundsville Council  
37 Chambers.

38 \* Councilperson Hunt asked Manager Healy to draft a time schedule for council  
39 members to volunteer at the Health and Business Expo.

40 \* Councilperson DeWitt asked when council will be receiving budget papers?

1 Manager Healy said he will provide them at the next council meeting.  
2 \* Councilperson Remke moved to review the city’s charter at the policy committee  
3 meeting, seconded by Mayor D. Wood for discussion. 6 yeas, 1 nay. Saunders  
4 voting nay. Motion carried.  
5 \* Councilperson Remke moved to discuss combining the Water & Sanitary Boards  
6 at the policy committee, seconded by Councilperson S. Wood for discussion.  
7 Manager Healy said there is a long and lengthy process along with legal fees to  
8 combine the Water & Sanitary Boards. He doesn’t feel the city is ready to move  
9 on this decision at this time. 6 nays, 1 yea. Remke voting yea. Motion failed.  
10 \* Councilperson Remke moved to discuss at policy committee the process to  
11 provide sub-committee agendas with first council meeting packets, seconded by  
12 Councilperson DeWitt for discussion. 6 nays, 1 yea. Remke voting yea. Motion  
13 failed.  
14 \* Councilperson Remke moved to discuss general parking guidelines on Jefferson  
15 Avenue under the zoning section of the code at policy committee, seconded by  
16 Councilperson Hunt. 6 yeas, 1 nay. Saunders voting nay. Motion carried.

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18 **MAYOR ITEMS:**

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20 \* Mayor D. Wood commended City Manager Healy and office staff for a job well  
21 done on the website.  
22 \* Mayor D. Wood asked Manager Healy if he has met with Crews and Associates  
23 concerning the proposed city building? Manager Healy sent the signed agreement  
24 back to Crews & Associates and spoke in an email but nothing further.  
25 \* Mayor D. Wood commended Manager Healy on his year end report. Very  
26 informative.  
27 \* Mayor D. Wood asked Parks & Recreation Director White to elaborate on the  
28 three projects he has been working on. Mr. White said these projects have been a  
29 joint effort with the Street Department, Parks & Rec Advisory Board and Friends  
30 of the Parks & Recreation. First is an obstacle course at the east end of Valley  
31 Fork near the sand volleyball courts; second is a Sports & Craft event in the  
32 summer at the East End; and Third is a Splash Pad to be located in the area of the  
33 baby pool. Other events in the making are a 5K race and 3 on 3 basketball  
34 tournament.

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36 **COMMITTEE REPORTS:**

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38 **Discussion of Recommendations by the Finance Committee.**  
39 The finance committee will be on Tuesday, February 11, 2020 at 5:00 p.m.  
40 **Discussion of Recommendations by the Policy Committee.**

