

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JUNE 7, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on June 7, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Reverend C.J. Plogger.

10
11 Secretary Scarbin called the roll and the following Councilpersons were in
12 attendance: DeWitt, Chamberlain, Saunders, Wood, and Mayor Hunt. Absent:
13 Vice-Mayor Wood-Shaw and Wallace. Also present were City Manager Healy,
14 Attorney White, Secretary Scarbin, Finance Director Ankrom, and Chief Mitchell.
15 Absent: City Clerk Hewitt.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of May 17, 2022.**

20 Mayor Judy Hunt made a correction - page 6 line 31 should read “..she attended
21 the ribbon cutting at Dunkin’ but was not able to attend the ribbon cutting at
22 Burke’s Outlet.” Councilwoman Dewitt moved to approve the minutes with the
23 above revision of the regular council meeting of May 17, 2022, seconded by
24 Councilman Chamberlain. Motion carried unanimously.

25
26 **GENERAL PUBLIC HEARING:**

27 *Reverend C.J. Plogger, Ash Avenue Church of God presented on Youth Center.
28 He provided City Council details on the 4-phase vision model, including the Youth
29 Center, Women’s Shelter, Multi-Ministry Center, and Christian
30 Preschool/Daycare.

31 * Nelson Hooker, 421 Clinton Avenue discussed flooding on Clinton Avenue.
32 People are driving fast down his street while there is high water. Requested
33 barricades on the street so people do not drive down the street while it’s flooded.
34 Mr. Hooker also stated he called Congressman McKinley’s office and a
35 Congressional complaint will be filed against the city.

36 * Carl Boso, 305 Tenth Street asked why the police department isn’t patrolling on
37 his street. Also noted speeding on the bridge. Chief Mitchell stated he has sent his
38 officers to his street to patrol.

1 **CITY MANAGER ITEMS:**

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3 City Manager Healy provided the following report to council:

4 Personnel

- 5 • Applications are still being accepted for Part-Time Summer help on the
6 Street Department.

- 7
- 8 1. The Bid Opening for the building was postponed for two weeks due to
9 contractor requests. It is now scheduled for June 21 at 1:30 PM. The
10 meeting will be held here in Council Chambers and is open to the public.
 - 11 2. The three-day opening weekend of the Splash Pad was ultra-successful.
12 There were 514 admissions for a total of \$1,824.50. Additionally, there was
13 \$410.00 from future rental income, and \$357.00 was ice cream/concession
14 sales.
 - 15 3. Two of the new entrance signs have been installed. One at the south end of
16 town, and the one on Route 250. Additional painting and landscaping are
17 still to be done to complete the installation. Once completed, work will
18 begin on the Route 2 southbound sign. Thank you to the Street Department
19 for great work designing and installing the signs.
 - 20 4. There was a great crowd at the Car Show last week, and I enjoyed selecting
21 the Manager's Choice, and talking with a lot of people. Organizer Jim Pettit
22 asked me to convey to Council his appreciation to the city, especially the
23 Street Department. He said they went above and beyond before, during, and
24 after the show, even by assisting the cars pulling in. Thank you to the
25 Chamber of Commerce for this event, which brings a lot of people to
26 Moundsville.
 - 27 5. The Press Release announcing the American Rescue Plan Programs was
28 finally released this morning. Applications will be available starting next
29 Monday.
 - 30 6. Data Max collections for May were \$4,112.76, netting the city \$2,056.38.
31 Total net to the city since the start of this program is \$199,445.02.
 - 32 7. The Bid Opening for the Street paving program will be Thursday, June 9th, at
33 10:00 AM in Council Chambers, and is open to the public. There have been
34 four bid packages picked up.
 - 35 8. The eight houses scheduled for the demolition grant have been approved by
36 the state. The next step is to complete the asbestos assessments for each
37 house. Working with Belomar, we will be able to use the EPA Brownfield

1 grant to cover the cost of this and not the CDBG funds, freeing up more
2 money for demolition. Belomar has contacted Environmental Standards,
3 who is the consultant working on the Brownfield grant, and they will arrange
4 the testing.

5 9. The city will host a Business After Hours on Thursday, June 23rd at the
6 Splash Pad. The Chamber will hold a ceremonial ribbon cutting at the event.
7 Thrasher Engineering, who designed the Splash Pad, has agreed to be a
8 major sponsor for this event. Both they and the contractor – Lombardi
9 Development – will have representatives in attendance. The event will be
10 followed by a free parking lot concert at East End, sponsored by Friends of
11 Parks & Recreation.

12 10. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
13 and the Building Commission. Please reach out to anyone that you think
14 may be interested in applying and ask them to contact me.

15 City Manager Healy advised City Council there is a Board of Zoning Appeals
16 meeting scheduled for tomorrow, June 8th. However, one of the three members is
17 not available to attend, therefore, the Board will not have a quorum. Due to already
18 rescheduling the meeting three times and the cost of sending out mailings,
19 Attorney White advised City Council can appoint an alternate member. City
20 Manager Healy stated Secretary Kim Scarbin volunteered to fill this position.
21 Councilman Saunders moved to appointment Kim Scarbin as an alternate member.
22 Seconded by Councilman Wood. Motion carried unanimously.

23
24 Councilman Chamberlain asked if the Four Seasons Pool can serve hot dogs at the
25 concession stand? City Manager Healy stated the city's health permit only covers
26 packaged items and would require a special permit for the next level of food, as
27 well as food handlers' card. He noted that he and Director White have discussed
28 this at length, with the main concern being staffing.

29
30 Councilwoman DeWitt asked what the minimum age was for summer help position
31 with the Street Department? City Manager Healy stated the insurance requires a
32 minimum age of 18 to handle equipment.

33
34 Mayor Hunt asked City Manager if the ARP eligibility requirements have been
35 worked out? City Manager said yes. The applicant will be required to submit a
36 self-certification form stating their income is below the threshold, which was
37 approved by the US Treasury. Mayor Hunt asked when the applications will be
38 available? City Manager stated they will be available next Monday.

1
2 **OLD BUSINESS:**

3
4 **Other Items to be Discussed by Council.**

5 *Councilman Dave Wood asked for status of the police testing? Chief Mitchell said
6 they had a test scheduled for June 4th. One person signed up, but did not show up.

7 *Councilman Dave Wood asked for status of the open position in the Fire
8 Department. City Manager Healy said there has not been a finalization on filling the
9 position at this time.

10 *Councilman Saunders asked for status on the Thorn Avenue house issue. City
11 Manager Healy stated the city cannot do anything until the tax take back timeframe
12 is over.

13 *Mayor Hunt asked about the procedures and timeframe for the bus levy? City
14 Manager Healy stated there wasn't enough time to put it on the election ballot for
15 this year. Unless City Council chooses to have a special election, it would have to
16 wait for the next general election.

17
18 **NEW BUSINESS:**

19
20 **Other Items to be Discussed by Council.**

21 *Councilman Saunders asked for a status on the house located at 1006 4th Street?
22 City Manager Healy stated the owner is due in Municipal Court this week.

23 *Councilman Saunders asked if there are plans for the Sanford property? City
24 Manager Healy stated after demolition is finished, the lot will be seeded for grass
25 until the city decides what they would like to do with the property.

26 *Councilman Saunders asked for status on this year's paving project. City
27 Manager Healy stated bid opening is scheduled for Thursday, June 9th.

28 *Councilman Wood stated he noticed an increase in campers at the RV Park. City
29 Manager Healy stated they were up to 28 campers over the weekend. Eleven RVs
30 were there over the weekend for a convention. They rented the shelter and utilized
31 local restaurants. City Manager would like more of these events.

32 *Councilman Wood asked about looking at the process of vacant and dilapidated
33 buildings. City Manager Healy stated based on current ordinances for nuisance
34 properties, the city has everything in place based off state code. Next week's sub-
35 committee meeting will have the Rental Registration Program on the agenda,
36 which will be a big part of taking care of the nuisance properties. City Manager
37 Healy also stated he would like to setup a meeting with Mayor Hunt, Councilman
38 Wood, building inspectors, city attorney, prosecuting attorney, and city municipal
39 judge to talk about what the city can do to further enhance our ordinances.
40

1 **MAYOR ITEMS:**

2 *Mayor Hunt appointed Councilman Chamberlain as the City Council
3 representative to the MEDC.

4

5 **COUNCIL ITEMS:**

6 *Councilwoman DeWitt asked when the city will receive the bikes for the walking
7 trail? City Manager Healy stated they are expected to arrive anytime now. They
8 were waiting on the graphics to be placed on the bikes prior to shipping.

9 *Councilman Chamberlain stated he would like the city to write a letter of concern
10 to congress regarding immigration at the border.

11 *Councilman Saunders stated his concerns regarding current events of the country
12 as well as limitations to suspend licenses due to nonpayment of citations.

13

14 Councilman Chamberlain moved to adjourn. Seconded by Councilwoman DeWitt.

15

16 Meeting adjourned at 7:07 P.M.

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Kimberly Scarbin, Secretary

Judy Hunt, Mayor